

**Town of Nunn
Regular Board Meeting
January 16, 2020
6:00 p.m.**

A Regular Meeting of the Town Board, which is Open to the Public,
Nunn Community Center Board Meeting Room

CALL TO ORDER

The Regular meeting of the Board of Trustees of the Town of Nunn for January 16, 2020 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

ROLL CALL

Mayor Tinsley
Pro Tem Vogel
Trustee Moon
Trustee Cable
Trustee Frederiksen
Trustee Amen

ABSENT

None

Pledge of Allegiance

Approval of Agenda as Amended

1. Amend Agenda to Include a Review and Vote for Estimates of Offices and Board Room Heating

Motion by Trustee Frederiksen and seconded by Trustee Amen approve the amended agenda of the Regular Meeting January 16, 2020 at 6:00 pm. All in favor, Motion Carried

Reading of Minutes of previous meetings – Regular Board Meeting 12/19/2019 and Work Session 01/04/2020

Motion by Trustee Frederiksen and second by Pro Tem Vogel to forgo the readings of the Regular Board Meeting Minutes for 12/19/2019 and Work Session 01/04/2020. All in favor, motion carried.

Approval of Minutes of previous meetings – Regular Board Meeting 12/19/2019 and Work Session 01/04/2020

Motion by Trustee Frederiksen and second by Pro Tem Vogel for the approval of the Regular Board Meeting Minutes for 12/19/2019 and Work Session 01/04/2020. All in favor, motion carried.

Approval to Pay Bills/Treasurer's Statement

1. Amounts that were verified:

- Unpaid Bills \$36,263.97
- Payroll \$34,648.50

Motion by Trustee Moon and seconded by Trustee Cable to approve and pay the unpaid bills of as of 01/16/2020 for \$36,263.97, \$34,648.50.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Approval of Financial Statement

Motion by Trustee Moon and seconded by Trustee Amen to accept the Financial Statement as of 01/16/2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Town Clerk Report

Cathy Payne:

I am in the process of evaluating with the Town Attorney as to whether we will need to have an election this April. We currently have one trustee opening. I will finish discussions tomorrow with the Attorney and let you know.

Today the State of Colorado Water Quality inspectors conducted their Sanitary Survey with Richard Hopp (Town of Nunn's ORC) and both of our maintenance employees. They started at 10:30 a.m. and did not complete until 1:30 p.m. We will be getting our report and recommendations along with any violations in the near future. Last week Richard was notified and provided us with an email list of the inspection items that needed to be prepared prior to this survey. It was a group effort to ensure that all paperwork, test results and inspection reports were available by today.

There will be a burial tomorrow for a long-term resident and previous Town Clerk of Nunn. Her name was Bertha Mae Harrold and according to the Town Ordinance records, she held the office of Town Clerk from 1970-1984.

I have attached a copy of the update from Lucas McConnell (Xcel Energy) in reference to aging light poles around Town.

This month, I will attempt to complete year end wrap up, prep for annual audit, file payroll reports along with employee W2's and 1099's. I have to submit the final 2020 Budget to State and start the Conservation Trust and HUTF State filings.

We had received notification of a leak at the North Weld Pump Station that required shut down on water flow at 1:00 p.m., but all was back on line at 3:50 p.m. This should not affect our pressures as the water storage tank was at 115.86 feet.

Police Report

Stats for December 2019

<u>Call for service</u>	59
• A.O.A's	5
• Arrests	1
• Animal	3
• Assists	10
• Business Checks	15
• Code Violations	6
• Criminal Activity	4 (1F) (3M)
• Transients	2
• VIN's	13
<u>Traffic Contacts</u>	56
• Summons	39
• Warnings	17

Nunn Police Officers

Richard, Josh and myself are holding down the fort until we can get a qualified officer hired. Reserve Dwight Thompson has been helping fill shifts on an on-need basis. Dwight is still in the running for the officer position, he just needs to be able to live within the 30-mile radius.

We are going to start working on code violations now that this round of snow is going away.

Nunn Police Reserves and Cadets

Reserve Officer Clarke has submitted his report (see attached) from his first Night Watch mission. From the looks of it, himself and Cadet Logan had a productive evening.

Reserve Officer Ricky Jackson has made two deliveries in December. (In Court Clerk Report).

Police Vehicles

Presently, our patrol vehicles are running fine. The reserve vehicle, the Dodge, is having electrical problems and is running only when we jump start it. I am in the process of checking out the issue. Depending on the cost analysis to fix the problem, we will decide on whether it is worth repairing.

Court Clerk Report

January 2020:

Arraignments:

- 10 on the docket
- 2 Showed up and accepted plea agreements
- 3 Continuances with Attorneys until 03/10/2020
- 5 Default/OJW's ordered

First Continuance:

- 3 on the docket
- 3 accepted plea agreement

Payment Plans:

- 2 on docket- Outstanding Judgement Warrant Ordered on both

Trials:

- 2 Trials: 2 guilty verdicts, both on payment plans

Deferred Sentences:

- 11 on docket- all dismissed

Voids:

- 2 on docket- both dismissed

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 3:45 p.m. (2 hours 30 minutes) on January 14, 2020.

Judge Michael Lazar was here from 1:30 p.m. to 3:45 p.m. (2 hour 15 mins) on January 14, 2020.

Paid Citations:	\$11,848.80
Nunn Officer VIN Inspections:	\$260.00
Certified VIN Inspections:	\$38,682.00
September 2019 Deposits:	\$50,790.80

Maintenance Report

- Meter Reading
- Graded Roads
- Snow Removal (Roads and Buildings)
- Had Septic Tank Drained
- Unplugged Backed up Pipes Going into Septic Tank
- Repairs on Backhoe
- Repaired Plow on Ford Truck
- Replaced Tires on Ford Truck and Bought Chains
- Made Sand Bags for Truck
- Kubota Tractor 3rd Valve Assembly Completed
- Shut-Off Notices
- Took Trash from Behind Building to the Dump (Couches, Box spring, Chairs, Hot Tub Cover)
- Dug Grave for Funeral
- Readings at Water Tower
- Cleaned Behind Buildings
- Put New Blades on Road Grader
- Replaced Ballast and Light Bulbs at Community Center

Public Comments on items not on the Agenda

None

New Business

1. Adopt Resolution 2020-01

A RESOLUTION ESTABLISHING BANKING REQUIREMENTS

Motion by Trustee Frederiksen and seconded by Trustee Moon to adopt Resolution 2020-01, January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

2. Adopt Resolution 2020-02

A RESOLUTION TO APPROVE STANDARD FEE SCHEDULE

Motion by Trustee Amen and seconded by Pro Tem Vogel to adopt Resolution 2020-02, January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

3. Adopt Resolution 2020-03

A RESOLUTION ESTABLISHING ADDITIONAL MUNICIPAL COURT FEES AND COSTS

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to adopt Resolution 2020-03, January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Old Business

1. Adopt Resolution 2020-04

A RESOLUTION TO APPROVE THE REPLAT OF LOT 4, BLOCK C-MCFARLIN'S SECOND REPLAT

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to adopt Resolution 2020-04, January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Finance/Budget/Personnel Grants

1. Review and Approve Estimate for Heating in Offices of Town Hall

Three (3) estimates were submitted from Pride Mechanical for heating in the offices and Board Room at the Town Hall. Estimate #1 is a Zone HVAC Forced Air Ducted System. Estimate #2 is a Mini Split HVAC Zone System and Estimate #3 is a Basic HVAC Forced Air Ducted System.

Motion by Trustee Moon and seconded by Trustee Amen to approve Estimate #1 from Pride Mechanical \$24,632.00 January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Planning and Development

None

Code Enforcement/Fire/Police

None

Water/Streets/Maintenance/Sewer

1. Review and Approve Final IGA with Weld County for Railroad Crossing at County Road 100
INTERGOVERNMENTAL AGREEMENT BETWEEN WELD COUNTY AND THE TOWN OF NUNN REGARDING THE CROSSING OF THE UPRR RAILROAD TRACKS BY WELD COUNTY ROADS 100 AND 98 AT U.S. HIGHWAY 85

Motion by Trustee Cable and seconded by Trustee Moon to approve the Intergovernmental Agreement Between Weld County and the Town of Nunn Regarding the Crossing of the UPRR Railroad Tracks at Weld County Roads 100 and 98 at U.S. Highway 85 January 16, 2020.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Parks/Cemetery/Grounds/Recreation

None

Technology:

None

Emergency Planning:

None

Public Comments:

Vanessa Wright: There is now a Nunn Auxiliary Group that has been formed. On March 14 2020 there will be a Craft Vendor Fair from 10:00 a.m. to 3:00 p.m. Also, a Chili Cook-Off starting at 12:00 p.m. noon.

Motion by Trustee Frederiksen and seconded by Trustee Moon to adjourn the Regular Board Meeting for 01/16/2020 at 6:45 p.m. All in favor, Motion Carried.

Mayor Terry Tinsley

Town Clerk Cathy Payne/Assistant Candice Pittington

