

# TOWN OF NUNN WORK SESSION

May 07, 2022  
9:00 a.m.

A STUDY SESSION OF THE TOWN BOARD, WHICH IS OPEN TO THE  
PUBLIC AT THE NUNN COMMUNITY CENTER BOARD MEETING ROOM

## WORK SESSION

### **1. Interview Trustee Applicants:**

- 9:00-9:15 Christine Gwinnup
- 9:15-9:30 Stephanie Kelly

### **ROLL CALL:**

Mayor Moon  
Trustee Amen  
Trustee Cable  
Trustee Frederiksen  
Trustee Smith  
Trustee Villa

### **ABSENT:**

### **2. Plan Review:**

Tony Evans- Engineer- Working with Mr. Varra. Mr. Varra would like to mine the gravel from his lots located in the south west area of the industrial section of Nunn. He would need approval from the Town to present to the State of Colorado.

Tony has also presented permit requests for 116 2<sup>nd</sup> Street, 122 2<sup>nd</sup> Street and 925 Lone Tree Lane. Questions were asked by the board and answered. Vote will take place during the special meeting.

### **3. Discussion of Committees and Realignment**

Board members were given copies of the adjustments and reassignments of job duties. The ordinance will be updated and will be presented at the next regular Board meeting for approval.

### **4. Medical Dispensary Evaluation Committee Updates, request for Public Hearing**

Trustee Cable- Committee has been gathering information. Discussion on public hearings and time frame on when the Town of Nunn would need to notify the State for it to be a ballot vote was accomplished. Also discussed the different taxes that would apply.

## **5. Evaluate Phone expansion for Local Phone line**

Repairs have been done that needed resolved. There is work that needs done to correct the existing police line.

## **6. Discussion of RMS Licensing for Police Department**

The records management system will need to be expanded with more licenses for incoming officers and one for the town office for Megan.

## **7. Discussion of Smoking Area Designation and signage (parks and smoking)**

Board members and mayor discussed bringing the Town up to date with the Colorado Compliance Clear Air Act. They have also recommended a designated smoking area north of the building. We also need new park signs stating the park rules.

## **8. Water Tap Moratorium Extension moved to end of August 2022**

Current moratorium is through the end of May. We are currently maxed out so this will need to be extended. There is a discrepancy with what we are currently being charged from Northern Weld Water and what we are billing. We have yet to pin down where this is coming from and we are still investigating it.

## **9. Discussion of Leak Detection for Town of Nunn**

There is a possible leak within the water lines of the Town. We are needing to hire a company that can trace the lines to either verify a leak or verify that we don't have a leak. This is done by sonagram. The proposal has been estimated 2-3 days at \$1,200 per day. There will need to be an announcement made to town residents before they start tracing the lines.

## **10. Discussion of On-Demand Transit Program-MMOF (Weld County)**

Public works of Weld County has been in touch with Town of Nunn to apply for a grant to have a bus service for seniors and disabled individuals for the Town of Nunn. The Town of Nunn would contribute a one-time fee of \$1,658.00 and in return this would enable a bus service from the Town to the cities and back.

## **11. Discussion of Community Farmers Market- Monthly**

Mayor Moon would like to start a farmer's market once a month. All food related items. This would be in the main parking lot at the Town Park. Will vote at regular meeting.

## **12. Discussion of Safe Streets and Roads Grant**

Safe Street and Roads grant will be providing monies for grants over the next 5 years to support towns. We can try for a grant for a comprehensive safety plan. It's an 80/20 grant so we would need to put 20% towards it to apply for it.

**Motion by** Trustee Moon and seconded by Trustee Cable to adjourn the Work Session meeting at 11:14 a.m. on May 07, 2022. All in favor, Motion Carried.

**TOWN OF NUNN**  
**SPECIAL MEETING**  
May 07, 2022  
11:16 a.m.

The following action items:

**Amend Agenda to Include a Vote for Plan Reviews**

**ROLL CALL:**

Mayor Moon  
Trustee Amen  
Trustee Cable  
Trustee Frederiksen  
Trustee Smith  
Trustee Villa

**ABSENT:**

1. Vote for Trustee Applicant:

Cathy Payne- Town Clerk- Has been handed all the votes from the Board Members and the Mayor. The new trustee will be Stephanie Kelly.

2. Vote for Medical Dispensary Public Hearing Schedule for June 16, 2022 -Regular Meeting

**Motion by** Trustee Cable and seconded by Trustee Frederiksen to hold the Marijuana Dispensary Public Hearing on June 16, 2022. All in favor, Motion carried.

**Motion by** Trustee Cable and seconded by Trustee Villa to approve the May 17th letter announcing the Marijuana Dispensary Public Hearing as submitted. All in favor, Motion carried.

3. Vote for Committee Realignment and Committee Chair:

Finance, Budget, Grants- Trustee Frederiksen  
Parks & Recreation, Library- Trustee Kelly  
Public Works- Trustee Villa  
Emergency Planning-Trustee Cable  
Technology, Business Development-Trustee Smith  
Senior Outreach & Facilities- Trustee Amen

**Motion by** Trustee Cable and seconded by Trustee Smith to approve the committees as submitted. All in favor, Motion carried.

4. Vote for RMS Licensing

**Motion by** Trustee Cable and seconded by Trustee Smith to approve the records management system licensing for \$5,150.00. All in favor, Motion carried.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

**Motion by** Trustee Cable and seconded by Trustee Villa to approve the increase of the phone line in the police station for \$645.00.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

5. Vote for Water Leak Contractor:

**Motion by** Trustee Cable and seconded by Trustee Amen to approve up to 3 days for the water leak detection contract at @1,200.00 per day up to \$3,600.00.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

6. Vote for Signage for Smoking and Parks:

**Motion by** Trustee Cable and seconded by Trustee Amen to approve \$232.70 for signage for compliance.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

7. Vote for Designated Smoking Area:

**Motion by** Trustee Cable and seconded by Trustee Frederiksen to approve up to \$1,000.00 for a designated smoking area.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

8. Ordering of New Park Signs:

**Motion by** Trustee Cable and seconded by Trustee Amen to approve ordering of new park signs for \$380.00.

**Roll Call Vote:**

Mayor Moon- Yes, Trustee Amen- Yes, Trustee Cable- Yes, Trustee Frederiksen- Yes, Trustee Smith- Yes, Trustee Villa- Yes, Motion carried.

9. Vote for Approval of Farmer's Market:

**Motion by** Trustee Cable and seconded by Trustee Smith to go forward with the farmer's market. All in favor, Motion carried.

10. Vote for Plan Reviews:

-116 2<sup>nd</sup> Street

**Motion by** Trustee Cable and seconded by Trustee Smith to approve 116 2<sup>nd</sup> Street to be submitted to SafeBuilt for review. All in favor, Motion carried.

-122 2<sup>nd</sup> Street

**Motion by** Trustee Cable and seconded by Trustee Villa to approve 122 2<sup>nd</sup> Street to be submitted to SafeBuilt for review. All in favor, Motion carried.

-925 Lone Tree Lane

**Motion by** Trustee Cable and seconded by Trustee Amen to approve 925 Lone Tree Lane to be submitted to SafeBuilt for review. All in favor, Motion carried.

**Motion by** Trustee Cable and seconded by Trustee Smith to adjourn the Special meeting at 11:24 a.m. on May 07, 2022. All in favor, Motion Carried.

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Mayor Jennifer Moon

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Assistant Candice Pittington