

**Town of Nunn  
Regular Board Meeting  
May 21, 2020  
6:00 p.m.**

A Regular Meeting of the Town Board, which is Open to Two Public Members, at the  
Nunn Community Center Board Meeting Room  
(In Order to Reduce the Likelihood of Spreading the Covid-19)

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for May 21, 2020 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

**ROLL CALL**

Mayor Tinsley  
Pro Tem Vogel  
Trustee Moon  
Trustee Cable  
Trustee Frederiksen  
Trustee Amen  
Trustee Wright

**ABSENT**

None

**Pledge of Allegiance**

**Approval of Agenda**

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve the agenda of the Regular Meeting May 21, 2020 at 6:00 pm. All in favor, Motion Carried

**Reading of Minutes of previous meetings – Regular Board Meeting 4/16/2020 and Work Session 05/02/2020**

**Motion by** Trustee Vogel and second by Trustee Moon to forgo the public reading of the Regular Board Meeting Minutes for 04/19/2020 and Work Session 05/02/2020. All in favor, motion carried.

**Approval of Minutes of previous meetings – Regular Board Meeting 04/16/2020 and Work Session 05/02/2020**

**Motion by** Trustee Frederiksen and second by Trustee Amen for the approval of the Regular Board Meeting Minutes for 04/16/2020 and Work Session 05/02/2020. All in favor, motion carried.

## **Approval to Pay Bills/Treasurer's Statement**

1. Amounts that were verified:

- Unpaid Bills       \$87,372.97
- Payroll             \$36,043.50

**Motion by** Trustee Moon and seconded by Trustee Wright to approve and pay the unpaid bills as of 05/18/2020 for \$87,372.97, \$36,043.50.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Motion Carried.

## **Approval of Financial Statement**

**Motion by** Trustee Moon and seconded by Trustee Wright to accept the Financial Statement as of 05/21/2020.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Wright -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

## **Town Clerk Report**

Cathy Payne:

Senior Center has been completed and tables have been delivered. Cheryl Vogel has added to the décor and it looks amazing. She will be working on the planters this month as last years flowers did not make it through the winter. You should stop in when they are open and see the improvements.

We were able to post signs prohibiting weapons and fire arms prior to this last court date. The Police Department also implemented the wandering procedure. We will continue to evaluate the safety protocol for both COVID-19 and the Violence mitigation plan.

Chad Chavies (town auditor) began the annual audit for 2019. We are tentatively scheduling review for the July 16<sup>th</sup> Regular Meeting to ensure that we complete prior to the State deadline.

The electrical pedestal and the wiring for the under tower well is nearing completion. This project has been in progress since September of 2019. Quality Well Water will have to complete the well hook up. We did have Maguire Iron inspect the historic tank for the possibility of future well water storage. We do have one hole that may need to be patched, but otherwise the tank is in good shape. We will get estimates in the future.

Maguire Iron completed the inspection, placed lock and created photos in order to rectify the violation for the State Sanitary Survey inspection. We are now compliant.

The Drylander's 4-H group are scheduled to clean the cemetery on May 19<sup>th</sup> for Memorial Day.

Meter replacements have commenced this month. Pride Mechanical is assisting the maintenance staff as parks and funerals have limited the amount of time available for swapping meters. We will attempt to have all meters completed by the end of May so that we may begin training with Master Meters on the new system in June.

The maintenance staff is checking on bids for tree replacements for the Nunn Park. There are potentially 5 trees that may need replaced. We will provide the materials for the June 6<sup>th</sup> Work Session.

I have been attending the weekly State Meetings for the COVID-19 updates. We will update as needed. I will be out of the office May 25<sup>th</sup>-May 29<sup>th</sup> for vacation days.

## **Police Report**

*Stats for April 2020*

<u>Call for service</u>	149
• A.O.A's	9
• Arrests	3 (1F) (2M)
• Animal	4
• Assists	11
• Business Checks	40
• Code Violations	5
• Criminal Activity	10 (1F) (9M)
• Transients	3
• VIN's	2
<u>Traffic Contacts</u>	61
• Summons	52
• Warnings	9

## **Nunn Police**

April was a bit slow, undoubtedly due to COVID. However, it gave me time to concentrate on finding Reserve Officers to help us out. During the month, I was able to find 2 young men that look like good fits for our town.

Steven Fleagler, lives in Johnstown with his family. Most recently, Steven, made it almost through the Denver Police FTO program. Realizing that coming from a small community, he feels more at home in a smaller one. After a complete background check, Steven was sworn in.

William Everhart, from Colorado Springs, has a background in LE from smaller communities in eastern Colorado. Presently, William is a Lt. in a large security firm in Denver. He is POST certified as an instructor in numerous LE aspects.

## **Police Vehicles**

The new police vehicle arrived in March. It is now at Bearcom to install the emergency equipment. It should be ready for delivery sometime in May.

The Dodge is still functionable, however, it is old and tired. We are not putting more money into it.

The 2014 Ford Interceptor has about 130,000 miles on it now and is slated for the reserves.

The 2016 Ford is running well and has 50,000 plus. The 2013 Tahoe comes in at 75,000 miles and is running well.

We are planning to step up the code violations in May.

## **Court Clerk Report**

May 2020:

Court 10:00 a.m.

Arraignments:

- 9 on the docket
- 1 Showed up and accepted plea agreements
- 8 Default/OJW's ordered

First Continuance:

- 1 on the docket
- 1 accepted plea agreement

Second Continuance:

- Defendant could not get to DMV due to COVID-19 shutdown; ticket was dismissed.

Deferred Sentences:

- 7 on docket- all dismissed

Voids:

- None

Prosecuting Attorney, Mike Brown, was here from 9:30 a.m. to 10:30 a.m. (1 hour) on May 12, 2020.

Substitute Judge Zane Pic was here from 10:00 a.m. to 10:30 a.m. (30 mins) on May 12, 2020.

Court 2:00 p.m.

Arraignments:

- 8 on the docket
- 3 showed up and accepted plea agreements, 1 paid before court
- 1 dismissed
- 3 Default/OJW's ordered

Deferred Sentences:

- 10 on docket-all dismissed

Prosecuting Attorney Mike Brown was here from 1:30 p.m. to 2:45 p.m. (1 hour and 15 minutes)

Substitute Judge Zane Pic was here from 2:00 p.m. to 2:45 p.m. (45 minutes)

Paid Citations:	\$8,763.47
Nunn Officer VIN Inspections:	\$0.00
Certified VIN Inspections:	\$19,416.00
April 2020 Deposits:	\$28,179.47

## **Maintenance Report**

April 2020 to May 2020

- Check on Water tank
- Meter Reading
- Locates
- Shutoffs
- Take deposit down
- Road grading with grader and tractor box blade
- Cleaned town hall
- Checked dumpsters
- Changed blades on road grader
- Improvements around town hall, new flower planter
- Electricity for old water tower
- Backflow tested and certified
- Garage door repairs
- Getting new sprinkler head and valves for park
- Working with Weld County with paving CR 29
- Mowed park
- Watered trees at cemetery
- 2 new tires put on road grader
- Maintenance on road grader
- Put shield up in clerk's office
- Fertilized park and sprayed weeds
- Fixed sprinkler system at town hall

## **Public Comments on items not on the Agenda**

None

## **New Business**

### **Proposal and Sketch Plan review for Bannister Homes**

Bannister Homes would ask that the Town of Nunn grant a proposed 9-acre Minor Subdivision that would consist of 15+ lots ranging from ½ to 1 acre lots intended for Single Family dwellings. They are talking about adding trees and possibly a playground to make the development look nice. All homes will also have garages and fences. Brian will come back at a later date with dimensions.

### **Request for Temporary Special Use Permit**

Dwight Thompson, police officer with Nunn Police Department, has been residing in a 5<sup>th</sup> wheel parked behind the Nunn Café at 959 5<sup>th</sup> St. He would like to stay there until the Nunn Mobile Home Park has finished setting up the north side. The board has granted a 30-day extension to stay at which time he can come back with progress on a more permanent solution.

**Motion by** Trustee Moon and seconded by Trustee Cable to grant a Temporary Special Use Permit, May 21, 2020.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -No, Trustee Amen -Yes, Motion Carried.

**Old Business**

**1. Adoption of Safebuilt Renewal Contract with pricing amendments (97 fee schedule)**

**Motion by** Trustee Moon and seconded by Trustee Vogel to adopt Safebuilt Renewal Contract, May 21, 2020.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**2. Adoption of IGA with Weld County (HUD), CDBG Grant funds**

This has been tabled until another meeting where more questions can be asked and more details will be discussed.

**3. Adoption of IGA with Weld County Planning and Town of Nunn Planning**

Tabled until the end of June

**Finance/Budget/Personnel Grants**

None

**Planning and Development**

None

**Code Enforcement/Fire/Police**

None

**Water/Streets/Maintenance/Sewer**

**Discussion and evaluation for Waste Management Proposal**

Information will be requested from Gallegos Sanitation and discussed during the next work session

**Letter for Road Grader Operator**

**Parks/Cemetery/Grounds/Recreation**

None

**Technology:**

None

**Emergency Planning:**

None

**Public Comments:**

None

**Motion by** Trustee Vogel and seconded by Trustee Moon to adjourn the Regular Board Meeting for 05/21/2020 at 7:40 p.m. All in favor, Motion Carried.

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Mayor Terry Tinsley

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Assistant Megan Johnson