

**Town of Nunn**  
**Work Session/Regular Board Meeting**  
**July 16, 2020**

Which is Open to Two Public Members at the Nunn Community Center Board Meeting Room  
(In Order to Reduce the Likelihood of Spreading the Covid-19)

**Work Session**  
**6:00 p.m.**

**1. Plan Review for 404 Garfield Avenue-Pole Barn Root Cellar Build (Ms. Terri Scott):**

Presentation by Terri Scott for the plans for a pole barn and root cellar at 404 Garfield Avenue. Zoning compliance, multi-tap water and septic was discussed. Tabled for future work session on 8/1/2020.

**2. Review of Citizens Letters for County Road 29 Speed Limit:**

Review of letters written by citizens regarding the change of the speed limit on CR 29 from 35 to 55 mph. Town Clerk will contact Weld County.

**3. Review of Draft Ordinance for Shipping Containers:**

The town attorney provided a draft ordinance for shipping containers to be reviewed. Amendments for zones and time limits to remove from residential zones were discussed.

**Regular Meeting**

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for July 16th, 2020 was called to order and presided over by Mayor Tinsley at 6:55 p.m.

**ROLL CALL**

Mayor Tinsley  
Pro Tem Vogel  
Trustee Cable  
Trustee Frederiksen  
Trustee Amen  
Trustee Wright

**ABSENT**

Trustee Moon

**Pledge of Allegiance**

**Approval of Agenda**

**Motion by** Trustee Wright and seconded by Trustee Cable to approve the agenda of the Regular Meeting July 16, 2020 at 6:55 pm. All in favor, Motion Carried

**Reading of Minutes of previous meetings – Regular Board Meeting 6/18/2020 and Work Session 06/06/2020**

**Motion by** Trustee Vogel and seconded by Trustee Frederiksen to forgo the public readings of the Regular Board Meeting Minutes for 06/18/2020 and Work Session 06/06/2020. All in favor, motion carried.

**Approval of Minutes of previous meetings – Regular Board Meeting 06/18/2020 and Work Session 06/06/2020**

**Motion by** Trustee Frederiksen and second by Trustee Cable for the approval of the Regular Board Meeting Minutes for 06/18/2020 and Work Session 06/06/2020. All in favor, motion carried.

**Approval to Pay Bills/Treasurer’s Statement**

1. Amounts that were verified:

- Unpaid Bills       \$82,961.99
- Payroll               \$35,830.26

**Motion by** Trustee Vogel and seconded by Trustee Wright to approve and pay the unpaid bills as of 07/16/2020 for \$82,961.99, \$35,830.26.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Cable-Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Moon- Yes (Email vote), Motion Carried.

**Approval of Financial Statement**

**Motion by** Trustee Frederiksen and seconded by Trustee Wright to accept the Financial Statement as of 07/16/2020.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Cable -Yes, Trustee Wright -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**Town Clerk Report**

**Cathy Payne:**

Meter replacements have been completed for the residents. We have two 1” meters and a 2” meter that will need to be ordered for future replacements; in the meantime, they are read manually. The first meter readings on the new system did not transfer enough zeros between the reads and the water billing system. We will be adjusting accounts through July along with providing the attached letter with update statements for water accounts. We will ensure that the software adjustments are corrected prior to the end of July billing. The new system does provide alarms and leak detection.

Water usage for May and June was usually high for town water usage. The assumption is that people are home and planting more gardens due to COVID19. We requested a new meter from North Weld County meter reading to ensure that the usage was accurate. They swapped the meter the beginning of July. In addition, we are requesting rental water to ensure that we have water available. All communities seem to be experiencing the

same type of increase. Due to the potential price increases for water this next year, we may need to consider water scheduling and restrictions.

I did have a discussion with Municode and a slight demo. It appears that since we already have Municipal Code, it would be a recodification process. I need to send the ordinances via pdf files and provide our Code to see what price estimate would be. I have not had a chance to send the ordinances, but I will work on getting the information for a price estimate.

Eagle Subdivision has been coordinating with Mike Ketterling for the final submittal. In order to achieve the final review, the Eagle Subdivision lot will require regrading. The developer may need to obtain permit for the State of Colorado for the dirt move. Drainage plan has to be included for the permit app.

### **Police Report**

*Stats for June 2020*

#### Call for service

- A.O.A's 10
- Arrests 2 (1F) (1M)
- Animal 6
- Assists 14
- Business Checks 31
- Code Violations 4
- Criminal Activity 10 (4F) (6M)
- Transients 3
- VIN's 20

#### Traffic Contacts 247

- Summons 226
- Warnings 21

### **Nunn Police**

All patrol officers are staying healthy. We are utilizing as many safety measures as is possible while doing our job.

There has been a change within our ranks. Dwight Thompson has resigned and we all wish him well in his future endeavors. Res. Officer Steven Feagler has now become full time Officer Feagler. As you may recall, Steven came to us after completing his FTO program with the Denver Police Department. Steven grew up in a small town and he knew that his skills would be a much better fit in a small community. Steven is a very hard-working officer that does not need constant supervision. We are really pleased with his work ethic.

We did have a complaint about an officer not wearing a mask during a traffic contact that was reported to the Governor's office. We will be wearing masks for all traffic contact now, gloves are optional.

All of our patrol vehicles are running well at this time. The Dodge is still being utilized. However, it needs some work that may be very costly. We are holding off on repairs, hoping the new vehicle will be in soon.

## Cameras

The new body and dash cameras have been ordered. Pro-Vision is sending us 4 new body cameras and 4 dash cameras. However, the company has advised us that within 4-6 months their new upgraded cameras will be ready for shipping. During the interim, they are sending us (at no charge) 4 body cameras just like our old ones.

## Rifles

Our AR-15 rifles that we bought have not been working and we haven't had them in about 3 months. We will be able to get 3 better quality guns for \$700.

**Motion by** Trustee Amen and seconded by Trustee Cable to approve \$700.00 for rifles.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Wright-Yes, Trustee Cable -Yes, Trustee Frederiksen -No, Trustee Amen -Yes, Motion Carried.

## Court Clerk Report

June 9<sup>th</sup>, 2020 Court at 2:00 p.m.

### Arraignments:

- 22 on the docket
- 9 Showed up and accepted plea agreements
- 11 Default/OJW's ordered
- 2 continuances

### First Continuance:

- None on docket

### Deferred Sentences:

- 5 on docket- all dismissed

### Voids:

- 2, both dismissed

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 2:30 p.m. (1 hour 15 minutes) on June 9, 2020. Substitute Judge Bill McAdams was here from 1:45 p.m. to 2:30 p.m. (45 mins) on June 9, 2020.

July 14<sup>th</sup>, 2020 Court at 2:00 p.m.

### Arraignments:

- 37 on the docket
- 19 showed up and accepted plea agreements
- 2 continuances to 8/11/2020
- 18 Default/OJW's ordered

### Deferred Sentences:

- 10 on docket-all dismissed

Prosecuting Attorney Mike Brown was here from 1:15 p.m. to 3:00 p.m. (2 hour and 45 minutes)  
Substitute Judge Zane Pic was here from 1:45 p.m. to 3:00 p.m. (2 hours 15 minutes)  
Substitute Judge Zane Pic will be our Judge for the rest of the year due to health concerns for regular Judge Michael Lazar.

Paid Citations:	\$26,310.00
Nunn Officer VIN Inspections:	\$450.00
Certified VIN Inspections:	\$29,520.00
PD Report	\$5.00
June 2020 Deposits:	\$56,285.00

### **Maintenance Report**

June 20, 2020 to July 18, 2020

- Check and maintain water tank
- Blade roads
- Read meters
- Locates
- Shutoffs
- Clean town hall
- Watering trees at cemetery
- Box bladed roads
- Finished putting in meters
- Had to redo water meters that were put in backwards
- Took trailer full of mattresses to dump from town clean-up day
- Cleaned and organized shop
- Replaced lights at police department
- Washed all equipment
- Checked trash dumpsters
- Mowed tower in inside gate and outside fence
- Mowed empty field at cemetery (west side)
- Sprayed round up around public buildings and playground equipment
- Finished flower planter box (south side of building)
- Cleaned and mopped floor in gym
- Fixed broken sprinkler heads at park and town hall
- Marked out 6 ft. distance spacings for court
- Removed trash from buildings and the park
- Inspected playground equipment
- Replaced fittings on chlorinator at tower

### **Public Comments on items not on the Agenda**

None

### **New Business**

None

**Old Business**

None

**Finance/Budget/Personnel Grants**

None

**Planning and Development**

None

**Code Enforcement/Fire/Police**

None

**Water/Streets/Maintenance/Sewer**

Planning and discussion on water increase tabled for 8-1-2020 Work Session.

Three options for what can be sprayed on the roads: 1) Polymer (which is expensive) 2) Magnesium Chloride 3) Contract with the county which will be the cheapest option

Pesticides are not being applied to weeds; we are applying herbicides. Suggestion to open an account with a chemical company in Cheyenne and get product at a reduced rate.

**Parks/Cemetery/Grounds/Recreation**

None

**Technology:**

None

**Emergency Planning:**

None

**Public Comments:**

None

**Motion by** Trustee Frederiksen and seconded by Trustee Vogel to adjourn the Regular Board Meeting for 07/16/2020 at 7:40 p.m. All in favor, Motion Carried.

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Mayor Terry Tinsley

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Assistant Megan Johnson

