

**Town of Nunn**  
**Regular Board Meeting**  
**Thursday, January 21<sup>st</sup>, 2021**  
**6:00 p.m.**

WHICH IS OPEN TO LIMITED PUBLIC MEMBERS AT THE  
NUNN COMMUNITY CENTER BOARD MEETING ROOM.  
(IN ORDER TO COMPLY WITH SOCIAL DISTANCING RULES FOR COVID-19)

**Town of Nunn**  
**Marijuana Licensing Authority**  
**6:00 p.m.**

**Discussion and checklist for local licensing evaluation of SPCY CANNABIS**

**1. Special Use-Application submitted for Special Use evaluation**

**Motion by** Trustee Cable and seconded by Trustee Wright to approve Special Use. All in favor, Motion carried.

**2. Approval of Local Licensing for State of Colorado Processing**

Tony Desarro and John Phelps (local licensing) provided presentation of business & operations plans for the cultivation process. Provided all checklist items required for Local Licensing review.

**Motion by** Trustee Moon and seconded by Trustee Cable to approve Local licensing for State of Colorado processing. All in favor, Motion carried.

**Motion by** Trustee Moon and seconded by Trustee Wright to adjourn at 6:18 p.m. All if favor, Motion carried.

**Regular Meeting**  
**6:18 p.m.**

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for January 21<sup>st</sup>, 2021 was called to order and presided over by Mayor Tinsley at 6:18 p.m.

**ROLL CALL**

Mayor Tinsley  
Trustee Moon  
Trustee Frederiksen  
Trustee Amen  
Trustee Cable  
Trustee Wright

**ABSENT**

None

**Pledge of Allegiance**

**Approval of Agenda**

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to approve the agenda of January 21<sup>st</sup>, 2021. All in favor, Motion Carried

**Reading of Minutes of previous meetings –Work Session 12/5/2020 and Regular Meeting 12/17/2020**

**Motion by** Trustee Frederiksen and seconded by Trustee Wright to forgo the public reading of the Work Session of 12/5/2020 and Regular Meeting of 12/17/2020. All in favor, Motion carried.

**Approval of Minutes of previous meetings – Work Session 12/5/2020 and Regular Meeting 12/17/2020**

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve the Work Session of 12/5/2020. Approval of the Regular Meeting of 12/17/2020 will be done at the next meeting once the amendment is listed on the minutes. All in favor, Motion carried.

**Approval to Pay Bills/Treasurer’s Statement**

1. Amounts that were verified:

- Unpaid Bills       \$61,245.47
- Payroll               \$39,856.40

**Motion by** Trustee Wright and seconded by Trustee Moon to approve and pay the unpaid bills as of 01/21/2021 for \$61,245.47, \$39,856.40.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Cable-Yes, Trustee Wright-Yes, Motion Carried.

**Motion by** Trustee Moon and seconded by Trustee Wright to approve an additional \$4,000 for Nunn Police Department ToughBooks, bringing the total to \$22,000.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Cable-Yes, Trustee Wright-Yes, Motion Carried.

**Approval of Financial Statement**

**Motion by** Trustee Moon and seconded by Trustee Wright to accept the Financial Statement as of 01/21/2021.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Cable-Yes, Trustee Wright-Yes, Motion Carried.

**Town Clerk Report**

List of items for this month to complete:

- Training for Master Meter is scheduled this month for January 27<sup>th</sup> and 28<sup>th</sup>.
- Quarterly Payroll Reports
- Highway Road Use Tax Reporting
- W2's and 1099's for end of year 2020 processing
- Complete end of year wrap up for 2020 Audit
- North Weld County Water District Update attached-reflection of 4% increase

I have attached the Sharehouse 4<sup>th</sup> quarter reporting for your review.

Mayor Tinsley requested that water planning be included in February Work Session.

**Police Report**

*Stats for December 2020*

<u>Call for service</u>	276
• A.O.A's	15
• Arrests	2 (1M) (1F)
• Animal	4
• Business Checks	30
• Code Violations	4
• Criminal Activity	14 (10M) (4F)
• Transients	1
• VIN's	15
 <u>Traffic Contacts</u>	 193
• Summons	30
• Warnings	163

**Nunn Police**

Once again, all Officers, Reserves and Cadets are healthy. No Officers down or under any quarantines from COVID-19. Officers are following State guidelines and mandates to protect themselves and civilians.

**Police Vehicles**

Ault Police backed out of the purchase of the 2003 Dodge. If it is ok with the Board of Trustees, we need to move the vehicle and the boat. Can we post a notice to bid on the 2 items and send them onto their next great adventures?

## **Camera Systems**

The body worn cameras are working fine. We are still waiting on the new cameras to arrive. The dash mounted cameras are working fine at present. We are beginning to do the downloads on them now.

## **Court Clerk Report**

January 12, 2021

Court 2:00 p.m.

### Arraignments:

- 9 on the docket
- 6 showed up and accepted plea agreements
- 2 Default/OJW's ordered
- 1 continuance

### First Continuance:

- 1 on the docket
- 1 showed up for court and accepted a Plea agreement

### Deferred Sentences:

- 15 on docket- all dismissed

### Voids:

- 2-all dismissed

### Trial:

- 2 set for trial, 2 continuances requested by the Defendant. Granted for trial on 2/9/21

### Payment Plans:

- 4 on docket, 2 paid before Court and 1 continued until 1/15/21. 1 OJW ordered.

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 3:30 p.m. (2 hours 15 mins) January 12, 2021.

Judge Zane Pic was here from 2:00 pm. to 3:30 p.m. (1 hour 30 mins) January 12, 2021.

Paid Citations:	\$15,353350
Nunn Officer VIN Inspections:	\$550.00
Certified VIN Inspections:	\$22,010.00
PD Report:	\$43.25 (body cam and 2 reports)
December 2020 Deposits:	\$37,956.75

## **Maintenance Report**

January 2021

- Cross trained for daily water tower checks
- End of month meter readings
- Measured Town roads for Road Base plan to improve and maintain Town roads. Developed schedule for adding Road base.
- Purchased Town dump truck
- Coordinated delivery of Road Base
- Recruited Fire Department to assist with solar lights on Flag Pole at Town Hall & Cemetery

- Bladed streets
- Placed no thru truck signs on 4<sup>th</sup> street, 2<sup>nd</sup> street, residential and Railroad Avenue
- Took road grader to 4 Rivers, picked up Road Grader and returned for seal replacement
- Brought in benches from Cemetery for resurface
- Completed bench repair in Gymnasium
- Picked up bagger for mower
- Shop clean up
- Locates
- Update shop and tool inventory for year end
- Disinfectant defog Town Hall, board room, gymnasium and office
- Coordinated with Matt Carroll for pipe delivery for future Logan Street infrastructure repairs
- Measured Town Roads for Road Base plan to improve and maintain

### **New Business**

None

### **Old Business**

None

### **Public Comments on items not on the Agenda**

None

### **Finance/Budget/Personnel Grants**

#### **1. Adopt Resolution 2021-01 (A Resolution Establishing Banking Requirements) as corrected.**

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to adopt Resolution 2021-01 establishing banking requirements as corrected.

#### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Motion Carried.

#### **2. Adopt Resolution 2021-02 (A Resolution to Adopt the Standard Fee Schedule)**

Move to February regular meeting to ensure fees listed are accurate.

#### **3. Adopt Resolution 2021-03 (A Resolution Establishing Municipal Court Fees)**

**Motion by** Trustee Cable and seconded by Trustee Wright to Adopt Resolution 2021-03 establishing Municipal Court fees.

#### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Motion Carried.

**Code Enforcement/Fire/Police**

A Code Enforcement Committee meeting was scheduled for 3:00 p.m. on Wednesday, January 27<sup>th</sup>, 2021.

**Water/Streets/Maintenance/Sewer**

None

**Planning and Development**

**1. Adopt Resolution 2021-04 (A Resolution Approving Replat of Lot 2)**

**Motion by** Trustee Amen and seconded by Trustee Cable to adopt Resolution 2021-04 approving Replat of Lot 2.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Motion carried.

**Parks/Cemetery/Grounds/Recreation**

Parks Committee meeting schedule for Wednesday, January 27<sup>th</sup> at 2:00 p.m.

**Technology:**

None

**Emergency Planning:**

None

**Public Comments:**

None

**Motion by** Trustee Wright and seconded by Trustee Moon to adjourn the Regular Board Meeting for 1/21/2021 at 7:24 p.m. All in favor, Motion Carried.

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Mayor Terry Tinsley

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Assistant Megan Johnson

