

**Town of Nunn
Regular Board Meeting
October 17, 2019
6:00 p.m.**

A Regular Meeting of the Town Board, Which is Open to the Public,
Nunn Community Center Board Meeting Room

CALL TO ORDER:

The Regular meeting of the Board of Trustees of the Town of Nunn for October 17, 2019 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

ROLL CALL:

Mayor Tinsley
Pro Tem Vogel
Trustee Moon
Trustee Cable
Trustee Frederiksen

ABSENT:

Trustee Varra

Pledge of Allegiance

Approval of Agenda:

Motion by Trustee Frederiksen and seconded by Trustee Moon to approve the agenda for the Regular Board meeting dated October 17, 2019 at 6:00 pm. All in favor, Motion Carried.

Planning and Development

Preliminary Review of Eagle Subdivision- Discussion and Engineer Comments:

Richard White- Consultant- Has received comments from Northern Engineering- Has not had a chance to go over comments with owner, but do not see an issue with the comments. They are regarding the new street, waterline and drainage that they are proposing. Mike Ketterling suggests that we meet with the owner and Northern Engineering to talk about the suggestions.

Q: Mayor Tinsley: Is there going to be a retention pond?

A. Richard: That was the original intention- to have a central pond. I did revise the draining plan to have each lot's own retention pond- but think we will end up with a hybrid retention pond.

Q: Mayor Tinsley: What is going to happen with the water from the steep hill?

A: Richard: I will need to meet with town engineer and come up with solution.

Q: Mayor Tinsley: What is the plan with prairie dogs issue on the property?

A: Richard: Owner would like to hire a live trap company to remove prairie dogs. Also will talk about the perimeter fence

Q: Mayor Tinsley: What is the time frame for starting this project?

A: Richard: Proposal is to do a loop road on the 40 acres (subdivide for 6 lots at 5 acres each). Each owner will be responsible for their own permits.

Q: Mayor Tinsley: Is the owner going to have each buyer bring in their own water?

A: Richard: The owner would like to pay to have a new waterline run through and then stubbed out to each property

Q: Trustee Moon: The owner originally stated he was going to build all the houses as stick built. Is that still the plan?

A: Richard: Not sure at this point if that is still what he wants to do

A: Mr. Chavez-Owner: They will all be stick built homes. I do have other clients that will build the homes.

A: Cathy Payne: This would need to be worded in the development agreement.

Q: Trustee Frederiksen: Drawing appears that lot 3 and 4 are right on the property line?

A: Richards: Yes. That is the preliminary drawing. It does need to be revamped for final submittal. Owner does want a circle drive in front of each house but this will need to be adjusted also.

Q: Trustee Frederiksen: Mike original made a comment about 6.7 acres that is not part of this- There was a spot where they are wanting to put multi-family housing?

A: Mr. Chavez-Owner: We are not going to do anything with the corner area-6.7 acres- it will be a future project

Q: Mayor Tinsley: Is every resident going to have to get their own water share? Town will not issue a building permit without a water share/tap.

A: Mr. Chavez: Yes. The buyer is going to be responsible for their own share of water

Q: Trustee Cable: What is the vision for the style of houses there?

A: Mr. Chavez: We are thinking ranch style homes

Mayor Tinsley explained the closing of County Road 100 in the future to make sure the owner is aware of this.

Preliminary Review of Younell Industrial Park- Discussion and Engineer Comments:

Terry Younglove-Part owner of Property - We are ok with all the engineers' comments. He asked for a few revisions. We hired Chris Picket is our land planner. First lot next to 29.5 and 102 is right next to the cemetery. I would like to create a parking lot for the cemetery. It has been surveyed and staked.

Q: Mayor Tinsley: Are you still going through County Road 29.5?

A: Terry Younglove: Yes. We turned it in for approval but we need to make some improvements to it.. We will have very limited access to the subdivision. We would like to divert most traffic off County Road 29.5 since County Road 100 will be closing.

Q: Mayor Tinsley: What are you going to name the roads?

A: Terry Younglove: We would like to possibly stick with town history names. It will be on the final once everything else gets into place.

Q: Nancy Cooper: The north side is a hill. What are you going to do about water drainage?

A: Terry Younglove: We will direct as much water as we can but it will not increase. We have a site drainage plan for each lot and each lot will need to retain their water. Most of the subdivision at one time was an air-field so it is very flat. There is a hill at 29.5 but it's on the back side of the lot. There will be smaller retention fields on site.

Comments:

Chris Pickett: More than likely they will be little ponds. They will collect and then release the water. It is not uncommon for it to release slower than the historical rate.

Reading of Minutes of previous meetings:

Motion by Trustee Frederiksen and second by Pro Tem Vogel to forgo the readings of the Public Hearing/Work Session/ Regular Board Meeting Minutes for 09-19-2019 and Work Session for 10-05-2019. All in favor, motion carried.

Approval of Minutes of previous meetings:

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to approve the Public Hearing/Work Session/ Regular Board Meeting Minutes for 09/19/2019 and Work Session for 10/05/2019. All in favor, Motion Carried

Approval to Pay Bills/Treasurer's Statement:

Amounts that were verified:

- Unpaid Bills \$46,021.64
- Payroll \$32,082.66

Motion by Trustee Moon and seconded by Trustee Cable to approve and pay the unpaid bills of as of 10-17-2019 for \$46,021.64.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

Approval of Financial Statement:

Motion by Trustee Moon and seconded by Trustee Cable to approve the Financial Statement of as of 10-17-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

Town Clerk Report:

Cathy Payne:

Hail Damage insurance repairs have been completed except for repairs to the sheeting on the old water tower. I will be checking on vendors and see if we can concentrate on that repair. We have completed invoices for \$94,730.78 in damages thus far. Remaining repairs for the old water tower total \$11,091.79.

I received an email from the US Forest Service to see if we would be interested in assistance with the ash trees within our community. The Davey Resource Group has been contracted to propose a matching costs program for small communities to provide a minimal investment to combat Emerald Ash Borer. The Colorado State Forest Service has received funding through the US Forest Service to assist communities. I responded that we would be interested in the proposal, but we are not obligated.

I attended one of the two meetings being conducted by North Weld Water District on October 7, 2019. If you are able to attend the October 21, 2019 meeting, it was very informative about the infrastructure projects that are needed along with projects for expansion to service water consumers in the Northern Colorado Region. These meetings are information gatherings to determine if a Mill Levy increase is in order, etc. It is likely that all of the North Weld Water District consumers will experience a 10% increase effective January of 2020. Town of Nunn will be charged the increase, so the evaluation of Town water increase will be necessary at the Budget Work Session. Considerations: Can we absorb the increase for a period of time? (North Weld Letter Attached).
Budget Work Session: November 02, 2019.

Police Report:

Stats for September 2019

Call for service	155
• A.O.A's	9
• Arrests	1 (F)
• Animal	4
• Assists	2
• Business Checks	23
• Code Violations	11
• Criminal Activity	5 (2M) (3F)
• Transients	2
• VIN's	5
Traffic Contacts	111
• Summons	93
• Warnings	18

Nunn Police Reserves and Cadets:

The cadets need to step it up and get back in the swing of things. I have spoken with Reserve Officer Clark in reference to this and he will get it going.

We are still having problems finding quality reserves. I have numerous applications; however, they do not meet the standards I believe we need.

Lexipole- This is up and running. A copy will be available for you very soon.

RMS- Now the 8 hour class has become a 3 day event. I am working out the details with Weld County IT Department.

Nunn Police Vehicles:

Both Fords, the Chevy and the Dodge are presently up and running. I doubt very much that the Dodge will make it another year and the 2014 Ford has over 120,000 miles on it now.

Other Comments:

First Responder's Community Day Committee met to debrief the event last month. We had really great input and suggestions. All are excited to continue the event.

Reserve Office Clark will be back next month to fill in while Chief Joe Clingan is out of the office.

Court Clerk Report:

October 2019:

Arraignments:

- 28 on the docket
- 12 Showed up and accepted plea agreements
- 4 Continuances
- 12 Default/OJW's ordered

First Continuance:

- 3 on the docket
- 1 accepted plea agreement
- 2 requested 2nd continuance until November 12, 2019

Second Continuance:

- 1 on docket. Accepted plea agreement

Third Continuance:

- 1 on docket. Requested another continuance

Trial

- 2 Trials: 1 waived his right to speedy Trial-asked for another continuance to 11-12-2019
1 was no show- Judge continued case for trial on 11-12-2019

Payment Plans:

- All paid, none on the docket

Deferred Sentences:

- 13 on docket were all dismissed

Voids:

- None

Prosecuting Attorney, Mike Brown, was here from 1:15pm-2:45pm (1 hour 30 mins) on October 08, 2019

Judge Michael Lazar was here from 1:30pm- 2:45pm (1 hour 15 mins) on October 08, 2019

Paid Citations:	\$17,597.00
Nunn Officer VIN Inspections:	\$60.00
Certified VIN Inspections:	\$20,728.08
September 2019 Deposits:	\$38,385.08

Maintenance Report:

- Mowing and weed eating
- Locates and shut-offs
- Meter reading
- Funeral
- Watering trees at cemetery
- Snow removal and ice melt put down
- Fire hydrates flushed and red markers attached
- Replaced batteries for water tank monitoring system
- Cleaning building and restrooms
- Fixed soffits on north side town hall
- Added gutter downspout extension on north side of Town Hall

- Grading of roads
- Removed trees at stop signs and intersections
- Shut off water at park and wrapped (October 29, 2019 blowing out sprinkler system)
- Trash removal from park and cleaned up broken glass
- Cirsa insurance agency review (October 02, 2019 with Sara from Cirsa)
- Water class training in Loveland, CO (8 hour training)
- Quotes for new concrete on South side of Town Hall

Public Comments on items not on the agenda:

None

New Business:

1. Vote for Approval of preliminary review for Eagle Subdivision- 6 Lots:

Motion by Pro Tem Vogel and seconded by Trustee Frederiksen to approve the preliminary review for the Eagle Subdivision on 10-17-2019

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

2. Vote for Approval of preliminary review for Younell Industrial Park

Motion by Trustee Frederiksen and seconded by Trustee Moon to approve the preliminary review for the Younell Industrial Park on 10-17-2019

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

Old Business:

1. Vote for approval of Sketch Plan of Cat Lot Subdivision:

Still missing information that was requested

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to table the approval of the sketch plan of Cat Lot Subdivision to the November 21, 2019 meeting on 10-17-2019

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

2. Vote for approval of Trustee applicant- James Amen

Written votes submitted from each Trustee and Mayor Tinsley

James Amen has been voted in as a new Town of Nunn Trustee

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to approve Trustee James Amen on 10-17-2019

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

3. Vote for approval of permanent part time office staff

Motion by Trustee Moon and seconded by Trustee Cable to approve Candice as a permanent part time office staff from a temporary part time office staff on 10-17-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -No, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Motion Carried.

Finance/Budget/Personnel Grants:

None

Code Enforcement/Fire/Police:

We need to look into getting a magnet to pick up screws/nails. This will help with the flat tires.

Water/Streets/Maintenance/Sewer:

Vote for bid on the sidewalk repair on the south side of the Nunn Town Hall estimates. One estimate is from AV Remodeling and Concrete Services and one estimate is from MV Concrete.

Motion by Trustee Moon and seconded by Pro Tem Vogel to approve replacement of the Nunn Town Hall south side concrete by AV Remodeling and Concrete Service 10-17-2019

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -No, Motion Carried

Parks/Cemetery/Grounds/Recreation:

Had a great meeting prior and will be having another meeting next week. I will report at the work session

Technology:

None

Emergency Planning:

None

Public Comments:

None

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to adjourn the Regular Board Meeting for 10-17-2019 at 7:40 p.m. All in favor, Motion Carried.

Mayor Terry Tinsley

Town Clerk Cathy Payne/Assistant Candice Pittington