

Town of Nunn Board of Trustees
Regular Meeting
Thursday October 20th, 2022
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for October 20, 2022 was called to order and presided over by Mayor Moon.

ROLL CALL

Mayor Moon
Trustee Cable-absent, provided votes via email
Trustee Amen
Trustee Smith
Trustee Frederiksen-absent, provided votes via email
Trustee Kelly
Trustee Kaus

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Kelly and seconded by Trustee Amen/Kaus to approve the agenda for October 20th, 2022. All in favor, Motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS

Motion by: Trustee Kelly and seconded by Trustee Kaus to forgo the public reading of the minutes for Work Session 9/10/2022, Regular Meeting 9/15/2022, Work Session 10/1/2022. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session 9/10/2022, Regular Meeting 9/15/2022, Work Session 10/1/2022

Motion by Trustee Kaus and seconded by Trustee Amen to approve the minutes for Work Session 9/10/2022, Regular Meeting 9/15/2022, Work Session 10/1/2022. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER'S REPORT

1. Amounts that were verified:
 - Unpaid Bills \$58,625.43
 - Payroll \$43,198.03

Motion by Trustee Smith and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 10/20/2022 for \$58,625.43 and \$43,198.03.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith- Yes, Trustee Cable and Trustee Frederiksen-Yes via email.

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Kelly and seconded by Trustee Amen to approve the Financial Statement as of 10/20/2022.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

TOWN CLERK REPORT

Cathy Payne-Town Clerk

Cirsa Audit was completed for the Town Insurance. This was the first time that our contact, Emeka Madu has performed the Town of Nunn Audit and commented that the Police Dept as well as Public Works was very prepared for their department overviews. We will receive evaluation with notations for any improvements that may be necessary for future year audit. HRA is utilizing the gymnasium for Basketball on Mondays, Wednesdays, and Fridays. They will not be scheduled for the Friday before elections nor during Christmas events. Weld County Elections will be here for election set up the weekend of November 5th, for November 8th elections. They will be utilizing the gymnasium from 7:00 am to 7:00 pm. I am planning on providing a final draft budget for evaluation at the November 5th Work Session.

The RSVP for any elected officials that would like to attend the Town and Country Dinner for Weld County which will be on October 27, 2022 from 6:00 pm to 8:00 pm is due on October 21, 2022. Please let me know if interested, I attached the invite.

Matt, Town Attorney, has been assisting Joel and I with additional request for case related to previous Nunn Police Officer.

Motion by Trustee Kaus and seconded by Trustee Amen to accept the Town Clerk report as of 10/20/2022. All in favor, Motion carried.

POLICE REPORT

Compliments from CIRSA auditor, our PD was very prepared, Sgt. Balltrip is familiar with this audit and was instrumental in helping us prep/train for the audit.

Personnel-We are at full staff, but are still in a training phase with one of our Officers. Will continue until we are comfortable that they are able to be on their own safely.

Vehicles- 2013 Tahoe, had to replace battery again, \$200.00; 2016 Interceptor, at Ken Garf shop, purge valve replacement, cost unknown. Need to think about future vehicle replacements. Would

need to place order in July 2023 for 2024 delivery. CSP no longer has vehicles available, so we cannot replace Tahoe right now. CSP is still looking for another vehicle but the cost might change. Also reaching out to local fleet managers on what might be available.

Budget- list of expenditures that we will have next year, including equipment to get us up to an operational standard as far as safety and compliance.

Services: dispatch and radios, victim services required by statute, co-responder program, Lexipool, Bodycams are for lease, files on external hard drive are becoming corrupt/unretrievable. Peer support program, \$8900.00 includes training of Officer

Equipment: MDT, need to back up to, with new dispatch system, mostly silent, requires MDT w/ gps, need backup in case one fails. Stop stick, Ballistic helmets and shields, 40mm launcher.

Ammunition/Firearm supplies: yearly training which will include quarterly firearms qualifications. Changing out 4 shot guns from CSP to less lethal shot guns.

Evidence supplies: need to purchase evidence packaging and collecting supplies

Vehicle: hoping to maintain gas/oil/maint. budget at \$18,000. Would like to purchase a back up vehicle, can also use for reserve program. Training: usually reimbursed by the State, but not everything.

Investigations: new category, large investigations this past year had costs associated with them. Overtime: budget for next year, try to avoid but need to have funds set aside for when it does occur. Overall: reporting weekly stats to North Weld Herald, monthly meetings with Ault/Eaton PD, combined training between 3 departments.

Motion by Trustee Kelly and seconded by Trustee Smith to accept Police report as submitted. All in favor, Motion carried.

COURT CLERK REPORT

Megan Johnson

October 11th, 2022

Court 2:00

Arraignments:

8 on docket-5 paid, 1 OJW/default (collections), 2 cont. to 11/8/2022

Continuances:

1 on docket- cont. to 11/8/2022

Deferred Sentences:

1 on docket-dismissed

Paid Citations: \$5,364.00

Collections: \$649.32

VIN Inspections: \$50.00

Offender Reg. \$75.00

September 2022 Deposits \$6,138.32

*Megan attended training for Court Clerks on October 20th, 2022. Will report back with information she gathered and specific items that need improvement.

Motion by Trustee Amen and seconded by Trustee Smith to accept Court Clerk report as submitted. All in favor, Motion carried.

MAINTENANCE REPORT

Upcoming Projects:

- Cut down trees at Park, Cemetery, in road right of ways
- Build Shed at Cemetery
- Circa training monthly
- Budget Planning 2023
- PD landscaping
- Start looking for trainings for Public Works
- Gravel roads
- Fire Hydrant maintenance/testing
- Truck bed on Ford
- Blade roads
- Mow around Town and Park
- Water tap install
- Work on snow equipment
- Work on water truck
- Equipment/Truck maintenance
- Sprinkler line repair
- Speed bump sign stands
- Install speed bumps
- Small system blowouts
- Sign count and location
and much more

Park will have sprinkler system blow out on November 3rd

Electrician will be here November 10th

Trustee Amen, roads are looking good

In talks with Wickam tractor, possible swap out of our tractor for a skid steer

Motion by Trustee Kaus and seconded by Trustee Kelly to accept Maintenance report as submitted. All in favor, Motion carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

Discussion of Fall Clean Up to be held on Saturday Nov. 5th from 9-2

Will have at least 2 dumpsters, possibly 3

Motion by Trustee Kelly and seconded by Trustee Amen to approve Fall Clean Up on Nov. 5th 2022.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes,
Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

OLD BUSINESS

Vote for Permit Processing- 563 Grant Ave., garage/workshop

Motion by Trustee Amen and seconded by Trustee Kelly to approve permit for 563 Grant Ave. All in favor, Motion carried.

Vote for Permit Processing-14621 CR 98, fabricated building

Motion by Trustee Kaus and seconded by Trustee Amen to approve permit for 14621 CR 98. All in favor, Motion carried.

-Question from Jenny Johnson, grow building on 98? No, it is just for storage, not additional grow house. She has issue with the smell, can Town do something, can companies do something to further filter out the smell. Trustee Kelly, smell is coming from plants outside not inside. Chief Smith, this week was harvest, Mayor Moon, they cannot grow outside in Winter so should be about done with odor until next year.

Vote for Ben Issa LLC project at 610 Lone Tree, meat processing business

Motion by Trustee Kelly to approve moving forward with Ben Issa LLC project and seconded by Trustee Amen.

Roll Call Vote:

Mayor Moon-No, Trustee Amen-No, Trustee Kelly-No, Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Cable- Yes via email, Trustee Frederiksen-No via email.

Was **Not** approved.

FINANCE/BUDGET/PERSONNEL/GRANTS-none

CODE ENFORCEMENT/FIRE/POLICE

Vote of record Resolution 2022-11

Resolution authorizing and supporting the Town’s application for a peace officer’s behavioral health support and community partnerships grant from the Colorado Department of local affairs.

Motion by Trustee Kelly and seconded by Trustee Kaus to approve Resolution 2022-11.

All in favor, Motion carried.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

Vote for approval of IGA for Victims Assistance Service

Motion by Trustee Smith and seconded by Trustee Amen to approve the Intergovernmental Agreement with city of Greeley for Victims Assistance Services.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

Vote for approval or purchase State Patrol vehicle- **Tabled**, no vehicles available

WATER/STREETS/MAINTENANCE/SEWER

Review and approve Laser kit to assist with shooting grade for roads and drainage, \$2,500.00

Will help address/fix some of our drainage issues, best fix to address/solve all issues is to have an engineer do Town review of roads, culverts, etc. Possible grant through Weld County to help pay for engineer, last estimate about 8 years ago was \$23,000.00.

Motion by Trustee Kaus and seconded by Trustee Kelly to approve purchase up to \$2,500.00 for Laser Kit.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

Review and approve estimate for additional road base for 2022 year

Motion by Trustee Kaus and seconded by Trustee Kelly to approve spending up to \$22,100.00 from road base budget for 2022 year.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable and Trustee Frederiksen-Yes via email

PLANNING AND DEVELOPMENT

Vote sketch plan for Antelope Run

Motion by Trustee Smith and seconded by Trustee Amen to approve sketch plan for Antelope Run subdivision. All is favor, Motion carried

PARKS & RECREATION/ CEMETERY GROUNDS

Vote for Booster Club request

Booster Club supports Sports, Music, Arts and Technology programs

Motion by Trustee Smith and seconded by Trustee Kelly to approve \$400.00 to support Highland Booster Club.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Smith-Yes, Trustee Cable-Yes via email, Trustee Frederiksen-No via email

TECHNOLOGY/LIBRARY/HEALTH & WELFARE

EMERGENCY PLANNING

Nunn, Ault, Eaton working with Weld County emergency management to conduct Act of Violence training next Wednesday 10/26/2022.

Motion by Trustee Amen and seconded by Trustee Kaus to adjourn the Regular Board meeting of October 20th 2022 at 6:40 pm.

Mayor Jennifer Moon

Deputy Clerk Kendra Minch

