

**Town of Nunn  
Regular Board Meeting  
October 15th, 2020  
6:45 p.m.**

Which is open to limited public members at the Nunn Community Center Board Meeting Room  
(In Order to Comply with Social Distancing Rules for Covid-19)

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for October 15th, 2020 was called to order and presided over by Mayor Tinsley at 6:45 p.m.

**ROLL CALL**

Mayor Tinsley  
Pro Tem Vogel  
Trustee Moon  
Trustee Frederiksen  
Trustee Amen

**ABSENT**

Trustee Cable  
Trustee Wright

**Pledge of Allegiance**

**Approval of Agenda**

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve the agenda of October 15th, 2020 at 6:45 pm. All in favor, Motion Carried

**Planning and Development**

1. Vote for approval of Younell Industrial Park Subdivision Final Plan Review

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve the final plan for Younell Industrial Park Subdivision pursuant to the development granted and the variances.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes,  
Motion Carried.

2. Vote for approval of Resolution 2020-08, McFarlin 3<sup>rd</sup> replat

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to adopt Resolution 2020-08, McFarlin 3<sup>rd</sup> replat.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes,  
Motion Carried.

3. Resolution 2020-09- Compliance of Petition for Annexation, WCR 31, 98 and 100

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to adopt resolution 2020-09 of the board of trustees of the Town of Nunn finding substantial compliance and initiating annexation proceedings of county roads 31, 98 and 100.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**Reading of Minutes of previous meetings – Regular Meeting 09/17/2020 and Work Session 09/12/2020**

**Motion by** Trustee Frederiksen and seconded by Trustee Vogel to forgo the public reading of the Regular Board Meeting Minutes for 09/17/2020 and Work Session for 09/12/2020. All in favor, motion carried.

**Approval of Minutes of previous meetings – Regular Board Meeting 09/17/2020 and Work Session 09/12/2020**

**Motion by** Trustee Vogel and second by Trustee Amen for the approval, with corrections, of the Regular Board Meeting Minutes for 09/17/2020 and Work Session of 09/12/2020. All in favor, motion carried.

**Approval to Pay Bills/Treasurer’s Statement**

1. Amounts that were verified:

- Unpaid Bills           \$89,889.39
- Payroll                   \$36,330.74

**Motion by** Trustee Moon and seconded by Trustee Vogel to approve and pay the unpaid bills as of 10/15/2020 for \$89,889.39, \$36,330.74.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**Approval of Financial Statement**

**Motion by** Trustee Moon and seconded by Trustee Vogel to accept the Financial Statement as of 10/15/2020.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**Town Clerk Report**

Due to the volume of calls and citations, the Mayor and Court Clerk have considered the plan of segregating the Court Clerk from any additional calls and or distractions within the Court Clerk duties. The office at the front of the building can be improved to provide a segregated work area. A phone system could isolate citation calls from other Town business in order to be handled. In addition, the office would need a bullet proof opening for citation

payments and processing. I have the following cost of additional improvements in order to facilitate this potential segregation.

Skyrealm, the vendor who installed Nunn PD phone and Town Hall internet assistance, has quoted a phone system for office operations. Today the Town Hall has use of two phone lines with #1 rolling over to line #2. We do not have any sort of extensions and/or transfer ability. Due to the amount of citations payments and questions that may require code enforcement etc., it would be beneficial if extensions were available for call distribution. This would also provide the ability to dial extension for urgent police assistance within the town office.

- Buzzer installation and phone systems would be approximately \$3,200.
- Bullet proof window to be placed within existing door would be approximately \$2,000 which includes shipping for a 110 lb window. Town maintenance would install the window within the existing door for this office. All computer equipment would just move, but we would need an additional credit card machine and used desk. The total costs related to the move would be \$5,500.

The phone system is necessary to assist with the phone call distribution and provide a buzzer to the police department but the office move and window will be tabled.

2021 Budget prep will be conducted at the work session of November 7<sup>th</sup>. I will have the initial budget figures for 2021 for your review.

Town & Country dinner rsvp form is also attached.

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to approve \$3,200 to purchase a phone system from Sky Realm.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

**Police Report**

*Stats for September 2020*

<u>Call for service</u>	355
• A.O.A's	11
• Arrests	4 (M) 2 (F)
• Animal	8
• Assists	11
• Business Checks	17
• Code Violations	22
• Criminal Activity	19 (M) 3 (F)
• Transients	3
• VIN's	10
<u>Traffic Contacts</u>	257
• Summons	230
• Warnings	27

**Nunn Police**

Overall, September was a busy month for us. We had one officer down for 2 days with a cold. The reserves have been filling in when needed. Arrests were up again. Criminal activity was up from 19 to 21 incidents. Nothing has changed in our safety procedures.

## Police Vehicles

All vehicles are running good right now. Our new local mechanic is working on keeping the cars in good running condition and is more affordable than shops in Greeley. The 2014 Ford Interceptor has 140,000 miles now. However, it is a "beast" and keeps on going.

## Camera Systems

The body worn cameras are all working great. We expect the new ones to be in at any time now. All of the dashboard cameras are now installed. We are still on a learning curve on them. Although we have used them numerous times already.

## Court Clerk Report

September 13, 2020

Court 2:00 p.m.

### Arraignments:

- 61 on the docket, 14 of those had multiple infractions
- 29 Showed up and accepted plea agreements
- 21 Default/OJW's ordered
- 5 continuances
- 7 Bench Warrants ordered
- 9 dismissed

### First Continuance:

- 5 on the docket
- 3 showed up for court, 1 set for trial, 1 dismissed

### Second Continuance:

- 1 on the docket, came to court asking for payment plan

### Deferred Sentences:

- 7 on docket- all dismissed

### Voids:

- 6-all dismissed

### People's response to Motion to Vacate Default/OJW:

- Out of our jurisdiction, no action.

Prosecuting Attorney, Mike Brown, was here from 1:00 p.m. to 3:45 p.m. (2 hours 45 mins) October 13, 2020.

Judge Zane Pic was here from 1:45 p.m. to 3:45 p.m. (2 hours) October 13, 2020.

Paid Citations:	\$31,775.00
Nunn Officer VIN Inspections:	\$300.00
Certified VIN Inspections:	\$25,758.00
September 2020 Deposits:	\$55,833.00

## **Maintenance Report**

September 17,2020 to October 15, 2020

- Check and maintain water tank
- Blade roads
- Read meters
- Locates
- Shutoffs
- Clean town hall
- Watered trees at cemetery
- Cleaned and organized shop
- Checked trash dumpsters
- Mowed and trimmed around parks and buildings
- Cleaned and mopped floor in gym
- Marked out 6 ft. distance spacings for court
- Removed trash from buildings and the park
- Inspected playground equipment
- Mowed park and behind shop
- Set up chairs for court
- Got quotes for new sprinkler system in park
- Got fence around air conditioning unit
- Replaced new correct light bulbs for gym and ceiling tiles for bad tiles
- Rented scissor lift for to replace bulbs and ceiling tiles
- Pride mechanical fixed gym heaters sept 22, also put air conditioning ducts in the office next to mayor's office
- The tractor problem was a blown fuse
- Put new box blades on tractor
- Sprayed all building for covid-19
- Box bladed intersection with new box blade
- Installed new 2-inch meter in trailer park

## **Public Comments on items not on the Agenda**

None

## **Finance/Budget/Personnel Grants**

None

## **Code Enforcement/Fire/Police**

1. Final Shipping Container Ordinance Process will be tabled to a future work session.
2. Court Clerk office improvements were discussed and will be tabled to a future work session.

## **Water/Streets/Maintenance/Sewer**

Vote on an additional pickup day per week for trash services.

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to reject the additional trash pickup per week.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes,  
Motion Rejected.

**Parks/Cemetery/Grounds/Recreation**

A proposal to put up three flags at the cemetery: a US flag, Colorado flag and perhaps making a Nunn flag. Also, upgrading the water system and putting up a shed to store things instead of hauling them back and forth. Estimate of \$6,000 for this proposal will be discussed during the work session that includes budget.

**Technology:**

None

**Emergency Planning:**

None

**Public Comments:**

None

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to adjourn the Regular Board Meeting for 10/15/2020 at 7:45 p.m. All in favor, Motion Carried to reject.

---

Mayor Terry Tinsley

---

Assistant Megan Johnson

