

**Town of Nunn  
Regular Board Meeting  
November 18, 2021  
6:00 p.m.**

WHICH IS OPEN TO PUBLIC AT THE  
NUNN COMMUNITY CENTER BOARD MEETING ROOM

**CALL TO ORDER**

The Regular Board Meeting of the Town of Nunn for November 18, 2021 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

**ROLL CALL:**

Mayor Tinsley  
Pro Tem Moon  
Trustee Amen  
Trustee Cable  
Trustee Frederiksen  
Trustee Wright  
Trustee Sorensen

**ABSENT:**

Trustee Cable

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**Motion by** Trustee Frederiksen and seconded by Trustee Wright to approve the agenda as it stands for November 18, 2021 Regular Meeting. All in favor, Motion Carried.

**NEW BUSINESS**

CML Guest Speaker, Kevin Bommer:

Kevin Bommer spoke to the mayor and board in regards to the Colorado Municipal League, how they are here to help and answer any questions.

**READING OF MINUTES OF PREVIOUS MEETINGS** (Public Hearing/Regular Meeting of 09/16/2021 and Work Session of 10-02-2021).

**Motion by** Trustee Moon and seconded by Trustee Wright to forgo the public reading of the minutes for the Public Hearing/Regular Meeting of 09/16/2021 and Work Session of 10-02-2021. All in favor, Motion Carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS** (Public Hearing/Regular Meeting of 09/16/2021 and Work Session of 10-02-2021).

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to approve the minutes for the Public Hearing/Regular Meeting of 09/16/2021 and Work Session of 10-02-2021. All in favor, Motion Carried

## **APPROVAL TO PAY BILLS/TREASURER'S STATEMENT**

Amounts that were paid as submitted:

- Unpaid Bills       \$77,764.02
- Payroll             \$32,327.14

**Motion** by Trustee Moon and seconded by Trustee Wright to approve and pay the unpaid bills/payroll as submitted for 11-18-2021 for \$77,764.02 and \$32,327.14.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Wright-Yes, Trustee Sorensen-Yes, Motion Carried

## **APPROVAL OF THE FINANCIAL STATEMENT**

**Motion** by Trustee Moon and seconded by Trustee Wright to approve the Statement of Financial Position as of 11-18-2021.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, , Trustee Frederiksen-Yes, Trustee Wright-Yes, Trustee Sorensen-Yes, Motion Carried

## **TOWN CLERK REPORT**

Cathy-Town Clerk:

1. Mayor Tinsley, Town Attorney and I worked through a Municode update for approximately 3 hours this week. Municode will be including any correction items and preparing a draft for Board review. The draft will provide a redline showing anything removed and some of the changes to wording. This will codify many Ordinances that have not been included in the current Municipal code. They are also contracted to host the online Town of Nunn Municipal code.
2. Mayor Tinsley and I attended a Zoom meeting for North Weld Water Distribution concerns due to the 1041 constraints. It was mentioned that the Tap moratorium was possibly extended to December 13<sup>th</sup>, 2021. It would seem that the Town of Nunn will need to conserve water as much as possible until the infrastructure for North Weld water has been completed.
3. I received a public records request on Monday via certified mail delivery addressed to the Town Board and myself. I coordinated with the Town Attorney that assisted in the 3-day deadline. There may be future developments and I will provide updates if so. I have included a copy of the letter request.
4. Candice and I attended a CML Webinar for the Elections 2022 this morning. There will be a series of 4 total that should provide needed information for this next year's election.
5. The front bathroom has not been operational due to flooding from one of the toilets. We have scheduled a plumber to scope the line as it may seem that we have a possible broken pipe. They are scheduled to be here on Friday, November 19<sup>th</sup>.
6. The Right of Way permit that was reviewed at the work session will be provided at the December 4<sup>th</sup> work session for final review. I was unable to complete the listed specifications for this meeting.
7. I will be out of the office for the week of Thanksgiving and we will be closed Thanksgiving and Friday.

## **POLICE REPORT**

Chief Joel Smith:

Met with Police One. They are able to help with grants. I also have two possible candidates for hire in the pipe line and should hear by next week if they pass their post.

## **COURT CLERK REPORT**

**November 09, 2021**

Arraignments:

- 4 on docket- 1 paid, 2 payment plan, 1 default/OJW ordered

Payment Plan:

- 3 on docket- 2 paid, 1 default/OJW ordered

Pre-Trial Conference:

- 1 on docket- continued to 12-14-2021

Deferred Sentences:

- 15 on docket- All dismissed

Paid Citations:	\$4,312.00
Nunn Officer VIN Inspections	\$25.00
Certified VIN Inspections	\$36,930.00
<b>October 2021 Deposits</b>	<b>\$41,267.00</b>

## **MAINTENANCE REPORT**

Kyle from Maintenance:

- Tank Check
- Blading of Roads
- Locates
- Worked on Town Code
- Meeting with Mayor
- Committee Meetings
- Reading Meters
- Did Shop Clean-Up
- Work Orders
- Cleaning of Town Hall
- Fixed Signs
- Worked on Front Bathroom
- Put up New Signs
- Oil Change on Ford
- Checked Cameras at Park
- Sprinkler Blow Outs and Aeration Done for Season
- Painted at Police Department
- Worked on New and Old Water Tower
- Working on Getting Everything set up for water Towers Repairs
- Put in Trees at Park and Cemetery
- Worked on Shop and Public Works Area
- Put Flags Out
- Turned Water off at Museum for the Season

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

### **Question:**

Is the town going to look into grant money available for infrastructure?

### **Cathy Payne:**

We have a \$25,000.00 grant that we had to apply for by the end of October 2021. So, we did and we are waiting to hear back.

### **Trustee Amen:**

Senior Center pass inspection from Health Department

### **Question:**

Do you know if the restaurant is going to be re-opened by Willi's Diesel?

### **Mayor Tinsley:**

There have not been any permits filed yet to open it back up.

### **Mayor Tinsley/Trustee Moon:**

Letter read from Town Resident regarding tumble weeds requesting either a fence or hedges put up.

Unfortunately, it has been a dry year and tumbleweeds are being dealt with not only here in Nunn but all over. We could get a list of residents together from here in Town that would be willing to help out and clear the tumble weeds. We will work on this at the work session.

## **OLD BUSINESS**

None

## **CODE ENFORCEMENT/FIRE/POLICE**

None

## **WATER/STREETS/MAINTENANCE/SEWER**

None

## **PLANNING AND DEVELOPMENT**

### **1. Review and Approve Special use for RV World:**

**Motion** by Trustee Moon and seconded by Trustee Wright to approve the Special Use Permit for RV World

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

### **2. Review and Approve for Permit Processing at 640 5<sup>th</sup> Street**

Permit is for an additional structure

**Motion** by Trustee Moon and seconded by Trustee Frederiksen to approve the permit process for an additional structure at 640 5<sup>th</sup> Street

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

**3. Review and Approve for permit processing at 14621 County Road 98**

Permit is for an 8-foot fence

**Motion** by Trustee Wright and seconded by Trustee Moon to approve the permit process for an 8-foot fence at 14621 County Road 98

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

**PARKS/CEMETERY/GROUNDS/RECREATION**

Kyle- Maintenance Department

1. Shed:

We are needing an approval for a bigger size shed. The new size will be 12x20.

**Motion** by Trustee Moon and seconded by Trustee Wright to approve the new size of the shed to 12x20. All in favor, Motion Carried

2. Would like to get approval for the following:

-Grader chains \$1800.00  
-Truck Tires \$1,000.00  
-Computer \$3,200.00  
-Wood chips \$1,000.00/Day

**Motion** by Trustee Moon and seconded by Trustee Wright to approve up to \$1,800.00 for Grader Chains

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

**Motion** by Trustee Moon and seconded by Trustee Wright to approve up to \$1,000.00 for tires for the Ford Truck

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

**Motion** by Trustee Moon and seconded by Trustee Wright to approve up to \$3,200.00 for a public works tuff book computer and a color printer

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

**Motion** by Trustee Amen and seconded by Trustee Wright to approve \$1,000.00 per day, up to 2 days for wood chipping at the tree dump

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

3. There is a worker at Ace in Eaton that is willing to come up here and train the Public Works Department on Chain Saw handling and safety. This is not a certification but it is a training class. The cost would be \$100.00 per person.

**Motion** by Trustee Moon and seconded by Trustee Wright to approve \$200.00 for the maintenance department to take the chain saw safety training provided by the employee at Ace Hardware out of Eaton, Colorado.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon-Yes, Trustee Amen-Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Sorensen-Yes. Motion Carried

Trustee Moon:

Update on Christmas Party: We will be posting the flyer tomorrow. It will be a Christmas Barn Dance. Santa will be going around town. Details will be on the flyer.

**EMERGENCY PLANNING**

Cathy Payne- Town Clerk:

Approval of the Weld County Hazard Mitigation Plan for the Town of Nunn

**Motion** by Trustee Moon and seconded by Trustee Wright to approve the submittal of the Weld County Mitigation Plan for the Town of Nunn. All in favor, Motion Carried

**TECHNOLOGY**

Trustee Moon:

We will be scheduling a technology meeting to discuss a new website

**PUBLIC COMMENTS**

None

**Motion by** Trustee Moon and seconded by Trustee Wright to adjourn the Regular Meeting for 11-18-2021 at 7:42 p.m. All in favor, Motion Carried

---

Mayor Terry Tinsley

---

Assistant Candice Pittington