

**Town of Nunn**  
**Public Hearing/Regular Board Meeting**  
**November 19th, 2020**  
**6:00 p.m.**

Which is open to limited public members at the Nunn Community Center Board Meeting Room  
(In Order to Comply with Social Distancing Rules for Covid-19)

**Public Hearing**  
**6:00 p.m.**

Hearing for the purpose of the Town of Nunn Annexing property known as the Nunn County  
Roads 31,98, and 100 Annexation to the Town of Nunn.

No discussions, hearing closed at 6:02 p.m.

**Regular Board Meeting**  
**6:02 p.m.**

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for November 19th, 2020 was called to order and presided over by Mayor Tinsley at 6:02 p.m.

**ROLL CALL**

Mayor Tinsley  
Trustee Moon  
Trustee Frederiksen  
Trustee Amen

**ABSENT**

Trustee Cable  
Trustee Wright  
Pro Tem Vogel

**Pledge of Allegiance**

**Approval of Agenda**

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve the agenda of November 19, 2020 at 6:05 pm. All in favor, Motion Carried

**Planning and Development**

1. Vote: Clayton Homes decision of perimeter materials

**Motion by** Trustee Frederiksen and seconded by Trustee Amen to approve Clayton homes to use cinder block as their perimeter materials.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen - Yes, Trustee Wright-Yes (email vote), Motion Carried.

2. Vote: Resolution 2020-10- Board of Trustees setting forth findings Re: 31 ,98 and 100 Annexation

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to approve Resolution 2020-10, the Board of Trustees of the Town of Nunn setting for findings of fact and determinations regarding the Nunn County Roads 31, 98 and 100 annexation.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright- Yes (email vote), Motion Carried.

3. Approval of Ordinance 320 Annexation of CR 31, 98 and 100.

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to approve ordinance number 320 of the Town of Nunn annexing property known as Nunn County Roads 31, 98, and 100 annexation to the Town of Nunn, Colorado.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes (email vote), Motion Carried.

**Reading of Minutes of previous meetings – Public Hearing/Regular Meeting 10/15/2020 and Public Hearing/Work Session 10/03/2020**

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to forgo the public reading of the Regular Board Meeting Minutes for 10/15/2020 and Work Session for 10/03/2020. All in favor, motion carried.

**Approval of Minutes of previous meetings as amended – Public Hearing/Regular Board Meeting 10/15/2020 and Public Hearing/ Work Session 10/03/2020**

**Motion by** Trustee Moon and seconded by Trustee Frederiksen for the approval of the Regular Board Meeting Minutes for 10/15/2020 and Work Session of 10/03/2020. All in favor, motion carried.

**Approval to Pay Bills/Treasurer’s Statement**

1. Amounts that were verified:

- Unpaid Bills       \$47,339.71
- Payroll               \$35,924.76

**Motion by** Trustee Moon and seconded by Trustee Amen to approve and pay the unpaid bills as of 11/19/2020 for \$47,339.71, \$35,924.76.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes,  
Motion Carried.

**Approval of Financial Statement**

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to accept the Financial Statement as of 11/19/2020.

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes,  
Motion Carried.

**Town Clerk Report**

Skyrealm, LLC has completed the install of the phone system. It is working well with segregating the incoming phone calls. Megan and I now both have a phone so we do not have to share the one phone. We may need to increase to a third line next year when we consider providing a fax line to the Police Department. We have tested the extension directly to the Police Department and it works well also.

The meter reading laptop was damaged prior to this last end of month meter reading. I had to get a loaner from Front Range Winwater in Colorado Springs in order to complete the end of month readings for October. The pixels behind the screen went out. The computer shop has not been able to locate a replacement screen, so a new laptop is the most expedient way of repairing our system. Our loaner needs to be returned as soon as possible.

I have attended Weld County update call for the COVID 19 and the restrictions are still up to each business and individual. We have been defogging before and after Court along with wearing masks and utilizing the disinfectants for cleaning work areas. To date all are healthy.

I have attached the letter for a rates teleconference for North Weld County Water District if anyone is available.

Sue and I met with Denise Bradshaw of the Hazardous and Mitigation planning department of Weld County. She has provided information for potential funds to assist with the Town Drainage plan. Sue Frederiksen and Jeff Wright are the Town Contacts for Hazardous planning.

I have the initial budget completed but the estimates may change for this year's expenses. If necessary, I will prepare the additional cost allocation for 2020 budget items. The final Mill Levy should be completed first part of December so that we may complete the 2021 budget approvals in our December meeting.

Mayor Tinsley, Trustee Cable and Trustee Vogel were present for the interview process for the Town Maintenance opening and we determined to hire Kyle Rakoczy. Linda and Kyle have completed many projects in just a short time, please review tracking sheets for the maintenance report this month.

**Streets and Water Projects Necessary**

In addition to the project logs, Kyle called out 4 Rivers due to a leak on the road grader. 4 Rivers has suggested that the rear-end housing to be serviced to prevent the rear ends from going out. Estimate of \$12,257.52.

Mayor Tinsley found a Toro Mower with 2 hours logged that can be purchased for \$3,500. We have paid \$100 to hold until approval. In addition, a bag will be necessary at \$725 with a total of \$4,225.

The fire hydrant by the Fire Department on Logan was leaking. Maintenance shut the hydrant off, but when attempting to locate any of the water shutoff valves within the street, they have not been able to locate despite maps etc. Kyle has contacted a vendor that can assist with locating the valves by pot holing with water pressure. We need to locate approximately 12 valves and install risers to designate location so that we can isolate water shut offs for repairs and/or emergencies. The approximate cost is \$6,700.

## **Police Report**

*Stats for October 2020*

<u>Call for service</u>	311
• A.O.A's	8
• Arrests	12 (11M) (1F)
• Animal	7
• Assists	11
• Business Checks	31
• Code Violations	11
• Criminal Activity	19 (17M) (2F)
• Transients	2
• VIN's	8
<u>Traffic Contacts</u>	213
• Summons	192
• Warnings	21

## **Nunn Police**

All 4 full time officers are healthy and fit for duty. All 4 Reserve officers are also healthy and fit for duty. Both Cadets are healthy. Giovanni is now off his quarantine and will be available for our next court date.

As you may know, the Ault police have been hit hard with COVID-19. All but one of their officers are either sick or in quarantine due to COVID-19. We have been helping out, taking calls in Pierce and in Ault. To this point, there have been no issues.

We have received a few complaints in reference to our officers wearing their masks. Although the Governor's mandate makes it optional for first responders, I do encourage our officers to wear them as much as possible. It is very difficult to communicate with drivers outside and in traffic.

We have been extremely busy this last 4 weeks. Not sure what is causing the increase in disturbances and assaults etc. I do know that we are becoming very familiar with the office people at the D.A.'s office. Also, I would like to take this opportunity to thank the girls in the Clerk's office. They greatly assist us in the paperwork that the D.A. requires.

## **Police Vehicles**

All of our patrol vehicles are up and running right now. Hopefully we can keep them running.

## **Camera Systems**

Our body worn cameras (bwc) continue to work very well. We are still in the process with the new dash mounted cameras (dmc). These videos should be ready for evidentiary value soon. Trustee Frederiksen continues to help us greatly with all of the cameras.

## **Court Clerk Report**

November 10, 2020

Court 2:00 p.m.

### Arraignments:

- 86 on the docket, 28 of those had multiple infractions
- 44 Showed up and accepted plea agreements
- 33 Default/OJW's ordered
- 5 continuances
- 21 dismissed
- 4 Not Guilty set for Trial (2 in December and 2 in January 2021)

### First Continuance:

- 4 on the docket
- 3 showed up for court, 1 Default/OJW, 2 accepted Plea agreements

### Deferred Sentences:

- 6 on docket- all dismissed

### Voids:

- 3-all dismissed

### Trial:

- 1 set for trial, 1 dismissed second ticket by same defendant went into Default/OJW

Prosecuting Attorney, Mike Brown, was here from 1:00 p.m. to 4:30 p.m. (3 hours 30 mins) November 10, 2020.

Judge Zane Pic was here from 1:45 p.m. to 4:30 p.m. (2 hours 45 mins) November 10, 2020.

Paid Citations:	\$30,907.00
Nunn Officer VIN Inspections:	\$450.00
Certified VIN Inspections:	\$00.00
October 2020 Deposits:	\$31,357.00

## **Maintenance Report**

October 15, 2020 to November 19, 2020

- Check and maintain water tank
- Took grader to tire shop
- Put chairs away from court
- Locates
- Backhoe oil change
- Talked with 4 rivers about grader
- Sprayed for COVID
- Fixed bench in gym
- Water tower check
- Cleaned town hall
- Replaced stop sign
- Fixed snow blower
- Hooked up snow plow

- Took wood to tree yard
- Picked up trash in road

### **Public Comments on items not on the Agenda**

None

### **Finance/Budget/Personnel Grants**

None

### **Code Enforcement/Fire/Police**

None

### **Water/Streets/Maintenance/Sewer**

**1. Vote:** Approval of Meter Reading Equipment repairs

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to approve \$500.00 to be used for meter repairs.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen - Yes, Trustee Wright-Yes (email vote), Motion Carried.

**2. Vote:** Approval of Road Grader service item

**Motion by** Trustee Moon and seconded by Trustee Amen to approve up to \$15,000 for road grader servicing.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen - Yes, Trustee Wright-Yes (email vote), Motion Carried.

**3. Vote:** Approval of Mower/Bagger purchase

**Motion by** Trustee Moon and seconded by Trustee Amen to approve \$4,125.00 for the purchase of a mower and bag to go with it.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen - Yes, Trustee Wright-Yes (email vote), Motion Carried.

**4. Vote:** Approval of water pot hole digs

**Motion by** Trustee Moon and seconded by Trustee Amen to approve up to \$7,000.00 for water pothole digs.

***Roll Call Vote:***

Mayor Tinsley-Yes, Pro Tem Vogel -Yes (email vote), Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen - Yes, Trustee Wright-Yes (email vote), Motion Carried.

**Parks/Cemetery/Grounds/Recreation**

None

**Technology:**

None

**Emergency Planning:**

None

**Public Comments:**

None

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to adjourn the Regular Board Meeting for 11/19/2020 at 7:45 p.m. All in favor, Motion Carried.

\_\_\_\_\_  
Mayor Terry Tinsley

\_\_\_\_\_  
Assistant Megan Johnson