

**Town of Nunn
Regular Board Meeting
November 21, 2019
6:00 p.m.**

A Regular Meeting of the Town Board, which is Open to the Public,
Nunn Community Center Board Meeting Room

CALL TO ORDER:

The Regular meeting of the Board of Trustees of the Town of Nunn for November 21, 2019 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

ROLL CALL:

Mayor Tinsley
Pro Tem Vogel
Trustee Moon
Trustee Cable
Trustee Frederiksen
Trustee Amen

ABSENT:

Trustee Varra

Pledge of Allegiance

Amend of Agenda-Approval of Agenda

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to amend the agenda to include the resignation letter from Trustee Varra under New Business and approve the agenda November 21, 2019 at 6:00 pm. All in favor, Motion Carried

Reading of Minutes of previous meetings – Regular Board Meeting 10/17/2019 and Work Session 11/02/2019):

Motion by Trustee Frederiksen and second by Pro Tem Vogel to forgo the readings of the Regular Board Meeting Minutes for 10-17-2019 and Work Session for 11-02-2019. All in favor, motion carried.

Approval of Minutes of previous meetings – Regular Board Meeting 10/17/2019 and Work Session 11/02/2019):

Motion by Pro Tem Vogel and second by Trustee Moon for the approval of the Regular Board Meeting Minutes for 10-17-2019 and Work Session for 11-02-2019 with mentioned revisions. All in favor, motion carried.

Approval to Pay Bills/Treasurer's Statement:

Amounts that were verified:

- Unpaid Bills \$24,973.62
- Payroll \$33,119.06

Motion by Trustee Moon and seconded by Trustee Cable to approve and pay the unpaid bills of as of 11-21-2019 for \$24,973.62, \$33,119.06.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Approval of Financial Statement:

Motion by Trustee Moon and seconded by Trustee Cable to accept the Financial Statement as of 11-21-2019.

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Town Clerk Report:

Cathy Payne:

One of the Port-a-pots was vandalized by fire on October 31, 2019. The panel that housed the toilet paper was damaged. The Nunn Police Department completed the police report shortly after extinguishing the fire. I have notified Portable Rental Systems, and provided them a copy of the Nunn Police report with this month's bill payment.

We will be providing a message to the residents on this month's water bills requesting assistance for illegal trash dumping. We need license plate numbers if possible. (Tires and Loveseat disposed of this past week).

2020 Budget Prep/Final Mill Levy will not be sent from Weld County until December 10, 2019. We may have to approve via email in order to return to Weld County and have an official vote at the Regular meeting in December 2019.

Currently I do not have any items scheduled for the December 7, 2019 Work Session. Do we want to consider a cancelation due to Christmas Party?

Regular meeting/Work Session will be held December 19, 2019. Mill Levy, 2020 Budget adoption, Fund allocations and final Milly Levy will need to be adopted at this meeting.

Sales Tax filing review shows overpayments have not been resolved yet. It appears an additional \$34,198.55 has been paid for October 2019. Total overpayments are close to \$300,000.00

Police Report:

Stats for October 2019

Call for service

31 (A.O.A's and Business Checks)

- A.O.A's 10
- Arrests 1
- Animal 1
- Assists 0
- Business Checks 21
- Code Violations 0
- Criminal Activity 4
- Transients 0
- VIN's 18

Traffic Contacts 144

- Summons 122
- Warnings 22

Other Comments:

Q: Trustee Cable: What are we doing to improve the night time patrol?

A: Sargent Henry/Trustee Frederiksen: Our coverage is early morning to 10 p.m. at night. The board would have to approve another officer or two for night time.

A: Reserve Officer Clark: Starting in December, we are hoping to do nighttime patrols- Program called 'Taking Back the Night'- looking around properties. I do recommend a possible part time officer or increase the time the reserves are on staff.

Sargent Henry has been doing a great job with coverage while Chief Joe Clingan has been out.

Court Clerk Report:

November 2019:

Arraignments:

- 31 on the docket
- 15 Showed up and accepted plea agreements
- 4 Continuances with Attorneys
- 3 called in asking for continuances to 12-10-2019
- 8 Default/OJW's ordered
- 1 not guilty set for trial on 01-14-2020 @ 2:45 p.m.

First Continuance:

- 2 on the docket
- 2 accepted plea agreement

Second Continuance:

- 3 on docket
- 2 accepted plea agreement
- 1 not guilty and set for trial on 01-14-2020 @ 2:45 p.m.

Fourth Continuance:

- 1 on docket. Dismissed

Trial

- 3 Trials: All continued to 12-10-2019 at 2:30 p.m. and 2:45 p.m.

Payment Plans:

- 3 on docket
- 2 went into OJW

- 1 asked for additional time to pay

Deferred Sentences:

- 9 on docket. All were dismissed

Voids:

- 2 on docket. Both were dismissed.

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 3:15 p.m. (2 hours) on November 12, 2019.

Judge Michael Lazar was here from 1:30 p.m. to 3:15 p.m. (1 hour 45 mins) on November 12, 2019.

Paid Citations:	\$21,055.00
Nunn Officer VIN Inspections:	\$130.00
Certified VIN Inspections:	\$16,810.07
September 2019 Deposits:	\$37,995.07

Maintenance Report:

- Put up 2 new 35 mph signs on County Road 100 between both Lone Tree roads
- Locates and shut offs
- Meter reading
- Removed dead bushes around main park
- Snow removal and ice melt put down
- Cleaned building and restrooms
- Graded roads and put new blades on grader
- Removed tree stumps at park
- Trash removal from park
- Quotes for fence at grader shed
- Quotes for fixing fence at skate park
- Quotes for heating hallway and office spaces
- Quotes for hitch for truck
- Put up new motion detector light on north side of building by police station
- Monitored water tower and took readings
- Quotes for dump trailer
- Put flags up at cemetery
- Used magnet to pick up nails and screws for police at the restaurant and by the grain elevator
- Back filling new sidewalk
- Quotes for tree removal
- Put new sticker on trash dumpsters (illegal dumping)
- Maintenance on road grader
- Took tires out of dumpsters and took them to Schroeder's for recycling
- Ordered 2 additional signs (1- 35 mph and entering a reduce speed limit ahead 35 mph)

Public Comments on items not on the agenda:

None

New Business:

1. Vote to approve acceptance of resignation letter for Trustee Varra

Motion by Trustee Frederiksen and seconded by Pro Tem Vogel to accept the resignation letter from Trustee Varra as of 11-21-2019.

All in favor. Motion Carried.

Old Business:

1. Vote for approval of Resolution 2019-12, Reinstatement of Permanent Part-Time Office Position

Motion by Trustee Cable and seconded by Trustee Moon to reinstatement the Permanent Part-Time Office Position 11-21-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -No, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Finance/Budget/Personnel Grants:

1. Vote for approval of Tim Chavies and Associates 2019 audit engagement agreement

Motion by Trustee Frederiksen and seconded by Trustee Moon to approve the Tim Chavies and Associates 2019 audit and engagement agreement 11-21-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

2. Dump Trailer:

Q: Trustee Cable would like to recommend to approve the full amount at the highest, and talk to Maxine Trailer in Fort Collins to see if we can get a deal.

A: Cathy: We have talked to Pinnacle Sales to hold the trailer so there is the obligation to purchase the trailer from them.

3. Fence at Skate Park:

Q: Trustee Frederiksen wants to know if we can use conservation trust fund money to repair the fencing at the skate park?

A: Cathy: Unsure if we are able to use these monies for that purpose.

A: Trustee Cable: Might be able to claim the fence as unable to repair and remove completely-this would not cost anything- recommending to table this until next month

4. Codification of code:

Q: Trustee Frederiksen- we need to get this done

A: Cathy: This is in the 2020 budget- we don't have any time to get this done by the end of 2019- it is set to begin first thing 2020

5. Heat in Town Hall- Hallway

Cathy Payne: Pride Mechanical has submitted their bid for the hall way heat in the Nunn Town Hall. We are currently waiting on an estimate for the offices and the board room. We are hoping to have these estimates for the December 19, 2019 Work Session/Regular Meeting.

Vote for Dump Trailer:

Motion by Trustee Moon and seconded by Trustee Frederiksen to approve up to \$10,000.00 for a Dump Trailer- \$8,550.00 for the Trailer and up to \$1,450.00 for the hitch and installation from Pinnacle Trailer Sales 11-21-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Vote for Heat in Town Hall Hallway:

Motion by Trustee Moon and seconded by Trustee Cable to approve \$4,953.00 for Pride Mechanical and Delaney's Electric, Inc to provide heat in the hallway of the Town Hall 11-21-2019.

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -Yes, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Vote for Tree Service:

Motion by Trustee Moon and seconded by Trustee Cable to approve \$2,475.00 for Scebbi Tree Service to trim trees and remove/haul away debris

Roll Call Vote:

Mayor Tinsley-Yes, Pro Tem Vogel -No, Trustee Moon -Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Motion Carried.

Planning and Development:

Discussion and Direction for 3 highlighted items for the Eagle Subdivision Comments:

1. Preliminary Plat approved 6 lots at 5 acres each. The lots 2 and 4 are less than the minimum, but the Richard White is thinking that if this must be compliant, than not all of the lots will be the 5-acre agriculture designation. One of two may need to be altered to but then would have less than the 5-acre minimum for livestock. Then the one or two less than 5 acres will have to have a Town Board Approved variance for housing livestock for less than 5 acres, or not be allowed to have livestock, despite living amongst the 5-acre livestock lots.

- Direction from the board is to eliminate one of the lots to add the extra square footage to other lots to make a little bigger- over 5-acre min. for livestock. This would fix the acreage minimum for livestock and the issue with the lots being 3 times larger length than the width.

2. Town may want to consider other than aggregate for road surface?

- Paving will not be required until a sewer system is installed- Class 6 aggregate or higher will be required.

3. Town should consider having waterline on WCR 100 extended from the Chairez Ave to the Western Boundary. (Potentially allowing line for additional developers to tap onto, but the loop would be back to CR 31).

- Water extension would be a dead-end line. Request a T is placed at intersection to allow water hook to the west. This eliminates dead end line to fire hydrant.

Code Enforcement/Fire/Police:

None

Water/Streets/Maintenance/Sewer:

None

Parks/Cemetery/Grounds/Recreation:

None

Technology:

None

Emergency Planning:

None

Public Comments:

Joyce Taylor:

Christmas Party is coming up on December 7, 2019. Also, all crosses are out with wreaths. We are 10 short and hopefully they will be made for next year.

Motion by Trustee Cable and seconded by Trustee Amen to adjourn the Regular Board Meeting for 11-21-2019 at 7:30 p.m. All in favor, Motion Carried.

Mayor Terry Tinsley

Town Clerk Cathy Payne/Assistant Candice Pittington

