

**Town of Nunn**  
**Regular Board Meeting**  
**Thursday, February 18th, 2021**  
**6:00 p.m.**

WHICH IS OPEN TO LIMITED PUBLIC MEMBERS AT THE  
NUNN COMMUNITY CENTER BOARD MEETING ROOM.  
(IN ORDER TO COMPLY WITH SOCIAL DISTANCING RULES FOR COVID-19)

**CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Town of Nunn for February 18th, 2021 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

**ROLL CALL**

Mayor Tinsley  
Trustee Moon  
Trustee Frederiksen  
Trustee Amen  
Trustee Cable  
Trustee Wright (attendance via cell phone)

**ABSENT**

None

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE**

Lani Sorensen was sworn into the Office of Trustee.

**APPROVAL OF AGENDA**

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to approve the agenda as amended of February 18<sup>th</sup>, 2021 to include an address of 1433 2<sup>nd</sup> St. under Old Business (Vote for Variance submitted) and to move the evaluation of Security Fencing bids and approval from Code Enforcement to Water/Streets/Maintenance. All in favor, Motion Carried

**READING OF MINUTES OF PREVIOUS MEETINGS – REGULAR MEETING 12/17/2020, WORK SESSION/SPECIAL MEETING 1/9/2021 AND REGULAR MEETING 1/21/2021**

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to forgo the public reading of the Regular Meeting of 12/17/2020, Work Session/Special Meeting of 1/9/2021 and Regular Meeting of 1/21/2021. All in favor, Motion carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS – REGULAR MEETING 12/17/2020, WORK SESSION/SPECIAL MEETING 1/9/2021 AND REGULAR MEETING 1/21/2021**

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to approve the Regular Meeting of 12/17/2020, Work Session/Special Meeting of 1/9/2021 and Regular Meeting of 1/21/2021. All in favor, Motion carried.

**APPROVAL TO PAY BILLS/TREASURER’S REPORT**

1. Amounts that were verified:

- Unpaid Bills       \$32,902.59
- Payroll               \$38,127.01

**Motion by** Trustee Moon and seconded by Trustee Amen to approve and pay the unpaid bills as of 02/18/2021 for \$32,902.59, \$38,127.01.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Cable-Yes, Trustee Wright-Yes, Trustee Sorensen-Yes, Motion Carried.

**APPROVAL OF FINANCIAL STATEMENT**

**Motion by** Trustee Moon and seconded by Trustee Amen to accept the Financial Statement of 02/18/2021.

***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Cable-Yes, Trustee Sorensen, Yes, Trustee Wright-Yes, Motion Carried.

**TOWN CLERK REPORT**

The end of year filings was completed, and the Audit wrap up is still in process.

Letters to the residents for water increase should go out tomorrow.

Due to the cold weather, there were a few meters that froze. Maintenance department worked on two meters after hours along with working on a few during normal business hours. It appears that the meter lids on each of these pits have holes that allowed the cold air in the pit. Kyle has been replacing lids with those that do not have holes as well as insulating the pits. We may need to purchase additional lids.

I have checked with Nunn telephone for the additional phone line to Nunn Police Department. They plan to evaluate this next week.

Joe needs the part time office assistant at this time, so we would like to post for a part time position.

Russ with Safebuilt sent the letters approved for the two properties on Highway 85. Nunn Police also sent certified letters addressing the code violations. The response date was set for March 1<sup>st</sup> to get with the Town of Nunn for plan of improvements. Do we have committee to review this plan or is this code enforcement?

Trustee Moon has requested that we research the online payment portal options for both water payments and citation payments. I have found a vendor that works within our water billing side, but has not been able to provide any pricing, etc. In researching citations, I have only located parking ticket type payments. I will continue to research.

I spoke with Municode this week and they are working on our Ordinance review as the preliminary phase. (This is a very thorough read and review) They plan that completion sometime next week. It will then go to the Attorney's for review. They have been working remotely, but it has not hindered the process.

On 2/24/21 the computers will be removed from the Library.

### **POLICE REPORT**

*Stats for January 2021*

<u>Call for service</u>	279
• A.O.A's	8
• Arrests	3 (F)
• Animal	2
• Business Checks	23
• Code Violations	13
• Criminal Activity	8 (5M) (3F)
• Transients	3
• VIN's	5
<u>Traffic Contacts</u>	215
• Summons	111
• Warnings	104

### **NUNN POLICE**

Stolen vehicles have sky rocketed lately, mostly trucks. We only had 1 in Nunn during January; however, Weld County and surrounding towns are averaging 8 per day.

We are still in need of a dedicated phone line for transferring cases and evidence to the D.A.

I am still looking for the appropriate items approved by the Board for the 2021 budget.

### **POLICE VEHICLES**

All vehicles are presently operating properly.

### **CAMERA SYSTEMS**

Our BWC and dash cams are now all up and running.

### **COURT CLERK REPORT**

February 9th, 2021

Court 2:00 p.m.

Arraignments:

- 23 on the docket
- 15 showed up and accepted plea agreements
- 7 Default/OJW's ordered
- 1 continuance

First Continuance:

- 1 on the docket
- 1 showed up for court and accepted a Plea agreement

Deferred Sentences:

- 11 on docket- all dismissed

Voids:

- None

Trial:

- 2 set for trial, 2 continuances requested by the Defendant. Granted for trial on 3/9/21

Payment Plans:

- None on docket

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 3:00 p.m. (1 hour 45 mins) February 9, 2021.  
Judge Zane Pic was here from 1:45 pm. to 3:00 p.m. (1 hour 15 mins) February 9th, 2021.

Paid Citations:	\$14,878.00
Nunn Officer VIN Inspections:	\$150.00
Certified VIN Inspections:	\$0.00
PD Report:	\$30.00 (Dispatch recordings and police log)
January 2021 Deposits:	\$15,058.00

## **MAINTENANCE REPORT**

February 2021

- Daily water tower checks and locates
- End of month meter readings
- Worked on removal of equipment on Police vehicle (Dodge) that will be sold
- Fixed shop door
- Prepared park plans for Committee meeting
- Attended the Committee meeting
- Repaired lights in hallway and bathroom
- Phone calls and scheduling for old water tank estimates with vendors
- Unloaded pipe for Logan Street infrastructure repairs
- Bladed streets
- Small equipment repairs
- Moved fuel tank from shop to grader shed
- Laid road base in front of cop shop
- Prepared list of addresses for trees in roadway list for resident notification
- Tool inventory and list for additional tools needed
- Set up chairs in gym and take down along with defogging the Court room
- Worked on plow truck
- Worked on tool cage for shop area, added additional shelving and organization
- Worked on pipe rack
- Worked on Town water maps
- Snow removal

- Rerouted condensation pipe on heater above the bathroom to eliminate freezing

Due to tires in the tree dump as well as necessary manifest from Ault Dump, it was decided the costs would prohibit disposal at the Ault Dump. After confirmation from Nunn Fire Chief, the ties were buried in the Tree dump.

## **NEW BUSINESS**

### **LOCAL LIQUOR LICENSING AUTHORITY BOARD:**

1. Evaluation of Renewal Application for Colorado Fermented Malt Beverage License application for Soaring V Fuels at 14440 CR 100, Nunn, CO 80648.
2. Vote for Renewed Local Liquor License issuance to Soaring V Fuels.

**Motion by** Trustee Moon and seconded by Trustee Frederiksen to approve the renewal of the Local Liquor License for Soaring V Fuels.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Sorensen-Yes, Motion Carried.

## **OLD BUSINESS**

1. **Adopt Resolution 2021-05 (A Resolution Approving Conditional Use-535 Lone Tree Circle)**

**Motion by** Trustee Amen and seconded by Trustee Cable to approve Resolution 2021-05.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Sorensen-Yes, Motion Carried.

2. **Final discussion for Variance submitted, property address 1433 2<sup>nd</sup> St., Jacob Villa**
3. **Vote for Variance submitted for 1433 2<sup>nd</sup> St.**

**Motion by** Trustee Frederiksen and seconded by Trustee Cable to deny the Variance request from Jacob Villa at 1433 2<sup>nd</sup> St.

### ***Roll Call Vote:***

Mayor Tinsley-Yes, Trustee Moon -No, Trustee Frederiksen -Yes, Trustee Amen -No, Trustee Cable-No, Trustee Sorensen-No, Motion to deny not approved.

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None

## **FINANCE/BUDGET/PERSONNEL/GRANTS**

1. **Adopt Resolution 2021-02 (A Resolution to Adopt the Standard Fee Schedule)**

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to adopt Resolution 2021-02, Standard Fee Schedule.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

**2. Vote for Employee 2021 wage rate as submitted.**

**Motion by** Trustee Moon and seconded by Trustee Amen to approve the employee 2021 wage rate as submitted.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

**CODE ENFORCEMENT/FIRE/POLICE**

- Chief Clingan discussed an option for helping with the costs of the Police Academy for a resident who will be graduating in May and potentially joining the Nunn Police Department. The plan would be \$5,000 to help with costs with a 3-year commitment to the NPD.

**Motion by** Trustee Cable and seconded by Trustee Amen to approve \$5,000 for a 3-year commitment upon graduation.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

- Eaton Police Department is changing over their tasers and getting new equipment and have their old tasers available to purchase for \$2,400.

**Motion by** Trustee Moon and seconded by Trustee Cable to approve \$2,400 for the purchase of tasers and equipment from the Eaton Police Department.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

**WATER/STREETS/MAINTENANCE/SEWER**

Evaluation of Security Fencing bids and approval.

**Motion by** Trustee Cable and seconded by Trustee Moon to award the bid to Altitude Fence & Deck in the amount of \$12,500.

**Roll Call Vote:**

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Amen -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

Maintenance Committee meeting scheduled for 2/24/21 at 4:00 p.m.

**PLANNING AND DEVELOPMENT**

None

**PARKS/CEMETERY/GROUNDS/RECREATION**

None

**TECHNOLOGY**

None

**EMERGENCY PLANNING**

None

**PUBLIC COMMENTS**

None

**Motion by** Trustee Frederiksen and seconded by Trustee Moon to adjourn the Regular Board Meeting for 02/18/2021 at 7:21 p.m. All in favor, Motion Carried.

\_\_\_\_\_  
Mayor Terry Tinsley

\_\_\_\_\_  
Assistant Megan Johnson