

**Town of Nunn
Regular Board Meeting
Thursday, March 25th, 2021
6:00 p.m.**

WHICH IS OPEN TO LIMITED PUBLIC MEMBERS AT THE
NUNN COMMUNITY CENTER BOARD MEETING ROOM.
(IN ORDER TO COMPLY WITH SOCIAL DISTANCING RULES FOR COVID-19)

**Town of Nunn
Marijuana Licensing Authority
6:00 P.M.**

Checklist for Local Licensing Renewal of Ceres Roots Cultivation License

1. Approval of Local Licensing Renewal for State of Colorado Processing

Motion by Trustee Wright and seconded by Trustee Moon to approve the Local Licensing Renewal of Ceres Roots Cultivation License. All in favor, Motion carried.

**Regular Meeting
6:10 P.M.**

CALL TO ORDER

The Regular meeting of the Board of Trustees of the Town of Nunn for March 25th, 2021 was called to order and presided over by Mayor Tinsley at 6:10 p.m.

ROLL CALL

Mayor Tinsley
Trustee Moon
Trustee Frederiksen
Trustee Wright
Trustee Cable (attendance via cell phone)
Trustee Sorensen (attendance via cell phone)

ABSENT

Trustee Amen

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

No motion was made to approve the agenda.

NEW BUSINESS

- 1. Review of Permit Application for 292 Washington Street (Randy Jones)**
- 2. Approve Permit for Safebuilt Processing-292 Washington Street**

Motion by Trustee Moon and seconded by Trustee Wright to approve the permit for 292 Washington Street to be sent on to Safebuilt for processing. All in favor, Motion carried.

OLD BUSINESS

1. Vote for Variance Application for 1433 2nd Street (Jacob Villa)

Motion by Trustee Moon and seconded by Trustee Wright to approve the Variance request for Jacob Villa at 1433 2nd Street.

Roll Call Vote:

Mayor Tinsley-No, Trustee Moon -Yes, Trustee Frederiksen -No, Trustee Cable-Yes, Trustee Sorensen-No, Trustee Wright-No, Motion Denied.

READING OF MINUTES OF PREVIOUS MEETINGS – WORK SESSION/SPECIAL MEETING 02/06/2021, AND REGULAR MEETING 02/18/2021

Motion by Trustee Frederiksen and seconded by Trustee Wright to forgo the public reading of the Work Session/Special Meeting of 02/06/2021 and Regular Meeting of 02/18/2021. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS – WORK SESSION/SPECIAL MEETING 02/06/2021 AND REGULAR MEETING 02/18/2021

Motion by Trustee Frederiksen and seconded by Trustee Wright to approve the Work Session/Special Meeting of 02/06/2021 and Regular Meeting of 02/18/2021. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER’S REPORT

1. Amounts that were verified:

- Unpaid Bills \$44,569.08
- Payroll \$38,441.24

Motion by Trustee Wright and seconded by Trustee Moon to approve and pay the unpaid bills as of 03/18/2021 for \$44,569.08, \$38,441.24.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Cable-Yes, Trustee Wright-Yes, Trustee Sorensen-Yes, Motion Carried.

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Wright and seconded by Trustee Frederiksen to accept the Financial Statement as of 03/18/2021.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Cable-Yes, Trustee Sorensen, Yes, Trustee Wright-Yes, Motion Carried.

TOWN CLERK REPORT

Water increases have been adjusted on the billing software and should be reflecting on this next billing.

I received updated from Judy Hobart for the properties on Highway 85. Her response letter is included in your packets. Delbert Stoltz (tenant) has contacted police department about cleanup project and obtained a business license.

Fred Baca has obtained two temporary use permits for his car projects.

All Copier products (our copier company) have a security camera systems department and will be out to look at quoting the addition of outside cameras for the Town Hall.

Municode has sent the initial review material to their attorneys for the next step of the process. They will need to correspond with the Town Attorney (Matt Gould) periodically through this code process.

I now have three different shipping container ordinances and would like clarification for the final Ordinance to adopt. I will send all three in an email for your review to ensure that we have the final for the next Work Session.

Waste Management has changed personnel since our quotes this last year. I have one new contact with the dumpster department that is encouraging a pick up on Thursday and a Monday and telling me that totes are not available. I will continue to reach out to the tote department to see if that is the case.

The sign on the front of the building that reflects High Plains Library computers will need to be changed as equipment is no longer here. We need ideas for what to put on the sign.

Spring Clean-up dates?

- Spring Clean-up was scheduled for May 22nd, 2021. 4 dumpsters will be provided and proof of residency for Town of Nunn will be required to participate.

POLICE REPORT

February 2021

During the month of February, patrol made 5 arrests ranging from recovered stolen vehicles to vicious dogs. Patrol wrote 103 traffic violations and 33 warnings and numerous code violations. Comparatively, February was a slow month for police activity, primarily due to weather and February being a slow month anyway.

One full time officer was separated from the Department, which made it difficult to staff our normal working hours. Due to this, we were thrust into the search for a new officer. Most of my time was spent going through applicants and performing background searches. We were able to narrow the field of applicants down to 3. After these interviews, we did make a conditional offer to a person. During this time, we were able to find 2 reserve officers. One was hired as a reserve in March.

During February we did lose one of our vehicles. The 2014 Ford Interceptor lost its engine. This vehicle has a great deal of miles on it. However, it also has a very good service record. We are now in the process of making a decision as to whether we will put an engine in that vehicle or purchase or lease to purchase a new one.

As you have probably noticed, we have more than normal amounts of police vehicles in our lot. Ford sent 2 Hybrid vehicles up to us for the officers to drive and evaluate.

When the dust settles next month, I will try to have a new format for the monthly reports.

COURT CLERK REPORT

March 9th, 2021

Court 2:00 p.m.

Arraignments:

- 35 on the docket
- 18 showed up and accepted plea agreements
- 12 Default/OJW's ordered
- 4 continuances

First Continuance:

- 1 on the docket
- 1 showed up for court and accepted a Plea agreement

Deferred Sentences:

- 12 on docket- all dismissed

Voids:

- None

Trial:

- 1 set for trial on 4/13/21 at 3:00 p.m.

Payment Plans:

- None on docket

Prosecuting Attorney, Mike Brown, was here from 1:15 p.m. to 4:00 p.m. (2 hour 45 mins) March 9, 2021.

Judge Zane Pic was here from 1:45 pm. to 4:00 p.m. (2 hour 15 mins) March 9th, 2021.

Paid Citations:	\$15,789.50
Nunn Officer VIN Inspections:	\$150.00
Certified VIN Inspections:	\$16,897.00
PD Report:	\$102.25 (Dispatch recording and Report)
February 2021 Deposits:	\$32,938.75

MAINTENANCE REPORT

February 16th-March 25th 2021

- Tank check
- Blading
- Worked on frozen meters
- Locates
- Called John Deere about grader problems
- Replaced meter that froze
- Worked on stuff for Town meeting
- Had meeting with Mayor
- Moved things around behind shop to be ready for the fence
- Worked in shop on small equipment
- Did shop clean up-cleaned and moved things around in office
- Maintenance meeting

- Started working on quotes for Generac at water tower
- Met with guy from Hawk at water tower for semiannual maintenance
- Meter readings
- Fixed door in Town hall
- Made maps for Public Works office
- Cleaned Town hall
- Got fuel delivered
- Met with Matt Carroll at old tower with electrician to put final plan together to get it up and running
- Set up equipment for storm
- Snow removal
- Tree clean up after storm
- Posted and sold old plow truck

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

FINANCE/BUDGET/PERSONNEL/GRANTS

1. Highland After Prom Donation Request

Motion by Trustee Moon and seconded by Trustee Wright to donate \$200 to the Highland After-Prom Committee.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright -Yes, Trustee Sorensen-Yes, Trustee Cable-Yes, Motion Carried.

CODE ENFORCEMENT/FIRE/POLICE

1. Update for Owner response for cleanup properties

Reviewed letter of response from Judy Hobart. The Board would like Town Clerk to send letter requesting monthly progress reports until August 31, 2021.

2. Police car repair or lease determination

Tabled until the next Work Session in order to read over all documents regarding a lease agreement.

WATER/STREETS/MAINTENANCE/SEWER

None

PLANNING AND DEVELOPMENT

None

PARKS/CEMETERY/GROUNDS/RECREATION

None

TECHNOLOGY

None

EMERGENCY PLANNING

None

PUBLIC COMMENTS

None

Motion by Trustee Moon and seconded by Trustee Frederiksen to adjourn the Regular Board Meeting for 03/25/2021 at 7:27 p.m. All in favor, Motion Carried.

Mayor Terry Tinsley

Assistant Megan Johnson