

Town of Nunn Board of Trustees
Regular Meeting
Thursday, August 18th 2022
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular meeting of the Board of Trustees of the Town of Nunn for August 18th, 2022 was called to order and presided over by Mayor Moon at 6:02 p.m.

ROLL CALL

Mayor Moon
Trustee Cable
Trustee Amen
Trustee Kelly
Trustee Frederiksen
Trustee Kaus

ABSENT

Trustee Smith

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Cable and seconded by Trustee Kelly to approve the agenda of August 18th, 2022. All in favor, Motion carried.

Motion by Trustee Cable and seconded by Trustee Kelly to enter into the Executive Session.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable- Yes, Trustee Amen-Yes, Trustee Frederiksen- Yes, Trustee Kelly- Yes, Trustee Kaus-Yes.

Executive Session- 6:05 pm

Executive session(s) (a) pursuant to section 24-6-402 (a)(b) of the Colorado Revised Statutes for the purpose of receiving legal advice from the Town Attorney on specific legal questions related to traffic regulation on Town roads and social media activity pertaining to the Town and (b) pursuant to section 24-6-402 (a)(f) for the purpose of considering a personnel matter related to Chief of Police.

READING OF MINUTES OF PREVIOUS MEETINGS

Motion by: Trustee Kelly and seconded by Trustee Kaus to forgo the public reading of the minutes for Work Session 7/16/2022, Regular Meeting 7/21/2022, Work Session 8/6/2022
All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session 7/16/2022, Regular Meeting 7/21/2022, Work Session 8/6/2022

Motion by Trustee Kelly and seconded by Trustee Frederiksen approve the minutes of Work Session 7/16/2022, Regular Meeting 7/21/2022, Work Session 8/6/2022.

All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER'S REPORT

1. Amounts that were verified:

- Unpaid Bills \$57,940.52
- Payroll \$39,695.86

-Work completed on sprinkler system, due to old system, old well/pipe, old valve's etc.; 3 different work visits billed on one invoice

Motion by Trustee Amen and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of 08/18/2022 \$57,940.52, \$39,695.86

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes, Trustee Frederiksen- Yes.

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Frederiksen and seconded by Trustee Amen to accept the Financial Statement as of 08/18/2022.

Roll Call Vote:

Mayor Moon-Yes, Trustee Amen-Yes, Trustee Kaus-Yes, Trustee Kelly- Yes. Trustee Frederiksen-Yes.

TOWN CLERK REPORT

Cathy Payne-Town Clerk

-Mayor Moon and my meeting with Upstate Colorado was productive as they had numerous suggestions and helps that may assist the Town planning board in evaluation of new business.

-The ballots approved in this meeting will be forwarded to Weld County for the November 8th election. There will be a charge for each ballot and the Spanish translation for each ballot. Our deadline is September 9th, 2022.

-The Mayor requested that I research our credit line and credit card issuance, so that each department had a credit card rather than one for all of Town Purchases. I made two trips to Wells Fargo to try and gather information to increase current credit line and increase the account from one card to three. Wells Fargo is not able to accommodate as I have made two trips to a branch in Greeley. They do not have any records for the Town of Nunn when established etc. The

current card and limit were set prior to my hiring. The limit is set at \$2,500.000. This makes it difficult to order anything that may be over that amount. I have talked with Chad Chavies (town accountant) about establishing relationship with different bank in order to work on the credit card account. Since Farmers Bank is not able to provide credit cards, he advised that additional relationship would be necessary. Bank of Colorado (Eaton), has opened savings account for the Town of Nunn. Credit Cards will be the next process. Once new line of credit is established, I will close the Wells Fargo card.

-Cross-Training in the office is going well

-I will be out of the office the week of August 22-August 26

-Budget process 2023 will be next

Motion by Trustee Kelly and seconded by Trustee Kaus to accept the Town Clerk report as of 08/18/2022. All in favor, Motion carried.

POLICE REPORT

Police Chief Joel Smith

-Click it or ticket campaign is, over 30 hours of extra patrol, State is reimbursing over time pay

-Signing up for Front Door Cyber Grant's

Motion by Trustee Kelly and seconded by Trustee Kaus to accept the Police Department Report as of 08/18/2022. All in favor, Motion carried.

COURT CLERK REPORT

Megan Johnson

August 9th 2022

Court 2:00 p.m.

Arraignments:

8 on docket, 7 paid, 1 OJW/default (collections)

Continuances:

2 on docket, 1paid, 1 cont. to 9/13/2022

Trial:

1 on docket-found guilty (made payment)

Paid Citations: \$3,053.00

Collections: \$565.00

VIN Inspections: \$125.00

SXO registration \$25.00

July 2022 Deposits \$3,768.00

Motion by Trustee Amen and seconded by Kaus to accept Court Clerk report as submitted. All in favor, Motion carried.

MAINTENANCE REPORT

Upcoming Projects:

- cut down trees at park, Cemetery, and trees in the road right of ways
- Start working on park for Nunn Days
- Build Shed at Cemetery
- Sign Count and repair list
- PD Landscaping
- Start looking for trainings for Public Works
- Build smoking shed
- Fire Hydrant maintenance and testing
- Truck bed put on Ford
- Blade roads
- Mow around Town and Park
- Work on mowers
- Water Tap install
- Work on snow equipment
- Work on water truck
- Truck Maintenance
- and Much More!

Motion by Trustee Kaus and seconded by Trustee Kelly to accept Maintenance report as submitted. All in favor, Motion carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

NEW BUSINESS

Vote to Adopt Resolution 2022-07

A Resolution of the Town of Nunn, Colorado, authorizing Traffic Control signage

Public Comment by Shelby, representative for JB Sittner Trucking-

Wants following points on public record:

- discussion on benefits/detriments of engaging a traffic study prior to vote
- discussion on benefits/detriments of engaging CDOT, Weld County, Union Pacific RR prior to voting
- why Board of Trustees choose to exempt farm vehicles from ordinance and not Sittner Trucking and other similar industries from commercial traffic on Railroad Ave. and 4th st.
- why Board of Trustees removed any variance procedure from ordinance
- Public Safety

Motion by Trustee Kelly and seconded by Trustee Kaus to adopt Resolution 2022-07, authorizing Traffic Control signage.

Roll Call Vote:

Mayor Moon- Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Frederiksen- Yes, Trustee Amen- No, Trustee Smith- Yes

Vote to Adopt Resolution 2022-08

A Resolution of the Town of Nunn, Colorado, submitting to the registered electors of the Town of Nunn Voting in the Colorado General Election to be held November 8, 2022; a ballot issue concerning whether the Board of Trustee’s should be authorized to allow Medical and Retail Marijuana businesses in the Town of Nunn

Motion by Trustee Frederiksen and seconded by Trustee Kelly to adopt Resolution 2022-08

Roll Call Vote:

Mayor Moon-Yes, Trustee Frederiksen -Yes, Trustee Amen-No, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Smith-Yes

Vote to Adopt Resolution 2022-09

A Resolution of the Town of Nunn, Colorado, submitting to the registered electors of the Town of Nunn voting in the Colorado General Election to be held November 8, 2022; a ballot issue concerning whether the Town of Nunn should impose a sales tax on retail sales of Marijuana.

Motion by Trustee Kelly and seconded by Trustee Kaus to adopt Resolution 2022-09

Roll Call Vote:

Mayor Moon-Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Smith-Yes

OLD BUSINESS

Vote- VIP Gravel Mining, Approval with Conditions

Clarifications:

- sweeping/clearing debris ¼ mile in each direction
- projected expiration date is September 2027
- reclamation process will commence March 2025
- reclamation plans to be reviewed by the Town of Nunn Board of Trustee’s prior to March 2025

Motion by Trustee Kelly and seconded by Trustee Frederiksen to approve the Gravel Mining Special Use Mining application with conditions as amended.

Roll Call Vote:

Mayor Moon-Yes, Trustee Frederiksen -Yes, Trustee Amen-Undecided, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Smith-Yes

PUBLIC COMMENTS regarding items not on the Agenda

None

FINANCE/BUDGET/PERSONNEL/GRANTS

Employee pay increase, discussed in the Executive Session

Motion by Trustee Kaus and seconded by Trustee Kelly to approve employee pay increase as discussed.

Roll Call Vote:

Mayor Moon-Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes.

Highland High School, letter review regarding Dictionary Fund
Remaining balance of \$850.00, will donate funds to Recreation Association

CODE ENFORCEMENT/FIRE/POLICE

WATER/STREETS/MAINTENANCE/SEWER

Vote to extend Water Tap Moratorium to year end 2022

Motion by Trustee Frederiksen and seconded by Trustee Amen to extend Water Tap Moratorium until year end 2022.

Roll Call Vote:

Mayor Moon-Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes.

PLANNING AND DEVELOPMENT

PARKS & RECREATION/ CEMETERY GROUNDS

Considerations to allow Basketball and Volleyball use of the Community Center Gymnasium
Volleyball request: M-TH from 8/29-10/22

Town Conditions:

- Monday thru Thursday only, won't conflict with gym rental for weddings, parties, etc.
- no games/practice on 3rd Thursday of the month for Board of Trustees Regular Meeting
- sign a more thorough agreement, stating an onsite responsible party
- possibly require them to rent own porta potty so excess waste doesn't require Town Hall to get the septic system emptied at a cost of \$350.00 and bathrooms are kept clean
- Porta potty would be placed in front of the HRA building, not Town Hall.

Trustee Amen would like to take his Committee members to visit a memorial in Cheyenne.

TECHNOLOGY/LIBRARY/HEALTH & WELFARE

EMERGENCY PLANNING

On September 1st 2022 large area exercise will take place includes Emergency mgmt., several law enforcement agencies, Fire Dept. taking place at Eaton HS. Active shooter/act of violence exercise, Nunn Police will be involved since they would be responding to an actual event.

Motion by Trustee Amen and seconded by Trustee Kelly to adjourn the Regular Board Meeting of August 18th 2022 at 8:30 p.m. All in favor, Motion Carried.

Mayor Jennifer Moon

Deputy Clerk Kendra Minch