

**Town of Nunn
Regular Meeting
January 17, 2019
6:00 p.m.**

**A Regular Meeting of the Town Board, Which is Open to the Public,
Nunn Community Center Board Meeting Room**

Call To Order:

The Regular Meeting of the Board Of Trustees of the Town of Nunn for January 17, 2019 was called to order and presided over by Mayor Tinsley at 6:00 p.m.

Roll Call:

Mayor Tinsley
Trustee Vogel
Trustee Frederiksen
Trustee Mead - Absent
Trustee Moon
Trustee Varra - Absent
Trustee Vella

Pledge of Allegiance

Approval of Agenda:

- Motion by Trustee Frederiksen and seconded by Trustee Moon to approve the agenda as amended to include Surcharge Increase and Resolution 2019-04. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Frederiksen - yea, Trustee Moon - yea, Trustee Vella - yea. Motion Carried.

Approval of Minutes of Previous Meetings:

- Motion by Trustee Frederiksen and seconded by Trustee Vogel to forgo the public reading of the minutes for the Regular Meeting of December 20, 2018 and the Work Session of January 5, 2019. All in Favor. Motion Carried.
- Motion by Trustee Vogel and seconded by Trustee Moon to approve the minutes for the Regular Meeting of December 20, 2018 and the Work Session of January 5, 2019. All in Favor. Motion Carried.

Approval to Pay Bills: Motion by Trustee Moon and seconded by Trustee Frederiksen to approve the bills in the amount of \$30,554.18 and payroll in the amount of \$27,796.00 as submitted and dated January 17, 2019. Roll Call Vote: Mayor Tinsley – yea, Trustee Vogel – yea, Trustee Frederiksen – yea, Trustee Vella – yea, Trustee Moon – yea. Motion Carried.

Approval of the Treasurer’s Statement: Motion by Trustee Frederiksen and seconded by Trustee Moon to approve the Treasurer’s Report dated January 17, 2019. Roll Call Vote: Mayor Tinsley – yea, Trustee Vogel – yea, Trustee Frederiksen – yea, Trustee Moon – yea, Trustee Vella – yea. Motion Carried.

Police Report:

- Stats
 - Calls for Service 31
 - A.O.A.’s 5
 - Animal 4
 - Arrests 3 (2 misdemeanor / 1 felony)
 - Assists 6

- | | |
|-------------------|---------------------------------------|
| Code Violations | 4 |
| VINs | 4 |
| Welfare Checks | 5 |
| Criminal Activity | 5 (1 felony burglary / 4 misdemeanor) |
- Traffic Contacts 97

Summons	85
Warnings	12
 - Summary
 - Received 20 Tazers from Federal Heights PD. Chief Clingan was given the ok to send Federal Heights a thank you letter.
 - Requesting a \$5 increase to the surcharge to help defray some of the increased costs from Weld County Dispatch and GPD Victims Advocacy.

Town Clerk Report:

- Boy Scouts will be here this weekend from Saturday morning thru Sunday noon. They will provide assistance mid-May with projects at Mountain View Cemetery (Town to provide materials, Troop will help with the labor).
- Planning
 - Contacted Barb Brunk, a planner who works for Kersey and LaSalle that was referred by Don Sandoval (DOLA). Ms Brunk's schedule is very busy but she will look at our website to evaluate whether she would be able to help. She lives in Longmont and will not do Saturday meetings. The additional name provided by Mr Sandoval were for people that can assist with planner training.
 - Received a letter and resume (attached to your packet) from David Stahl who would like to be considered for the Town of Nunn Planner on an as needed basis.
 - Town of Evans is hosting a workshop on Planning Committees, January 29th. A light meal will be served so they are requesting anyone interested in attending to RSVP.
 - The Formal 2019 Budget packet for the State will be submitted by the January 31, 2019 deadline. Copies will be provided at the February meeting for Trustees use throughout the year.
 - Matt Gould, Town Attorney, suffered an injury earlier this year but is on the mend and catching up on Town of Nunn projects.
 - Safebuilt has changed the input process for all their permitting systems and have converted to a different software which has a number of glitches. We will be working with the tech department to correct the problems.

Court Clerk Report:

- Arraignments: 21 on the docket. 8 showed up for court and accepted plea agreements, 12 OJW's ordered, 1 called in for continuance to 2/12/19.
- First Continuance: 3 on the docket. 1 accepted plea agreement, and 2 OJW / Defaults ordered.
- OJW Hold (appealed on 12/17/18) Ruling of 12/13/18: 1 on docket, accepted pleas agreement and was ordered to pay an additional appeals fee of \$25.00.
- Payment Plans: 1 on docket. 1 Default ordered.
- Deferred Sentences: 6 on docket, all 6 were dismissed.
- Voids: None.
- Prosecuting Attorney Mike Brown was here from 1:15 to 2:30 p.m. (1 hour 15 minutes) January 8, 2019.
- Substitute Judge Zane Pic was here from 1:45 to 2:30 p.m. (45 minutes) January 8, 2019.
- Summary
 - Paid Citations: \$13,960.00
 - Nunn Officer Vin Inspections: \$20.00
 - Certified Vin Inspections: \$10,354.27
 - December 2018 deposits: \$24,334.27

Maintenance Report:

- Finally got permission to haul the railroad ties to the landfill (need a special permit from Waste Mgmt). The cost will be \$800 - \$1,500.

- What does the Board want to do about the drinking fountain by the front bathroom? It's not working and will require a plumber to repair.
- The light on the water tower has been fixed - it will be an insurance claim due to hail.
- Need to do something about people putting furniture in the dumpsters as it's getting worse.
 - Cost to purchase security cameras is included in the budget.
- A/C on grader needs to be fixed, it's not holding a charge any more.

Public Comments Not On the Agenda:

- None

New Business:

- **Resolution 2019-01, A Resolution to Approve Banking Requirements:** Motion by Trustee Frederiksen and seconded by Trustee Moon to adopt Resolution 2019-01. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Resolution 2019-02, A Resolution to Approve Standard Fee Schedule:** A discussion about the wording of Police Admin charge which says Report Fax 1st Page - the word "Fax" will be removed, the cost will be \$5 for the 1st page and the report will be sent to them at no additional cost. Motion by Trustee Frederiksen and seconded by Trustee Moon to adopt Resolution 2019-02 as revised. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Resolution 2019-03, A Resolution to Approve Municipal Court Fees and Costs Schedule:** Motion by Trustee Vogel and seconded by Trustee Frederiksen to adopt Resolution 2019-03. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.

Planning and Development:

- **Review Replat for Existing Plats to Accommodate Two Building Plats (317 & 327 Logan Ave):** Mr Vasquez has purchased 317 and 327 Logan. He remodeled the existing home at 327 Logan and demolished the condemned home at 317 Logan. The property at 327 Logan has two water taps but the lot is not large enough to accommodate 2 residential houses. He would like to merge the two properties (317 & 327) in order to have two buildable lots by splitting off 10,006 feet to the south of the existing home and utilizing the 2nd water tap to create a new residential building lot. Trustee Frederiksen suggested if the Replat does not meet the set back requirements for the existing house Mr Vasquez should request a variance so there is no dispute in the future.
- **Resolution 2019-04, A Resolution Approving the Replat of Lot 25-30, Block 19, Vasquez Minor Subdivision Plat located in the Northeast Quarter of Section 33, Township 9 North, Range 66 West of the 6th Principal Meridian Town of Nunn, County of Weld, State of Colorado:** Motion by Trustee Frederiksen and seconded by Trustee Moon to adopt Resolution 2019-04. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.

Old Business:

- **Review Ordinance 314 - Approval of Land Dedication for Schools and Cash-In-Lieu Alternative:** Tabled for Public Hearing / Special Meeting on February 2, 2019.

Finance / Budget / Personnel / Grants:

- **Audit Engagement with Tim Chavies & Associates for 2018 Audit:** Increased about \$1,500 from last year. Motion by Trustee Moon and seconded by Trustee Vogel to approve Tim Chavies & Associates to complete the 2018 Audit. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Employee Pay Increases:** Motion by Trustee Vogel and seconded by Trustee Vella to approve the recommended employee pay increases to be effective February, 2019. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.

Code Enforcement / Fire / Police:

- **Model Traffic Code:** Town Attorney is reviewing the proposed Model Traffic Code. Chief Clingan stated that CDOT reviewed it and it meets all requirements.

Water / Sewer:

- **Generator Purchase:** Maintenance would like to purchase a portable generator that could be used around town for various projects. Motion by Trustee Moon and seconded by Trustee Frederiksen to approve \$550 for the purchase of a portable generator. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Replacement of Water Tank Light by Maguire Iron:** Maguire Iron will replace the electric eye for the obstruction light on the water tower for the cost of \$3,800 damaged by hail. Motion by Trustee Frederiksen and seconded by Trustee Vogel to approve \$3,800 to Macguire Iron to replace the light on the water tower. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Security Cameras for Dumpsters:** Motion by Trustee Frederiksen and seconded by Trustee Moon to approve \$500 to purchase security cameras to be placed on 4 dumpsters. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.
- **Hot Water Heater for Shop:** The hot water heater in the shop is not working. Motion by Trustee Frederiksen and seconded by Trustee Moon to approve \$300 to purchase a hot water heater for the shop. Roll Call Vote: Mayor Tinsley - yea, Trustee Vogel - yea, Trustee Vella - yea, Trustee Frederiksen - yea, Trustee Moon - yea. Motion Carried.

Streets / Maintenance:

- The fire hydrant at 6th & Logan sits close to the street and Trustee Vogel asked if something could be placed around it so vehicles do not hit it. Jonathon said he would look into doing that.

Parks / Cemetery / Grounds / Recreation:

- None

Technology:

- None

Emergency Planning:

- None

Public Comments:

- Mr Haag asked if the Town is still losing a lot of water. Town Clerk stated since the water improvements the Town is not losing as much.
- Ms Taylor is concerned about the prairie dogs coming into town when they start developing the property at CR's 100 & 31.

Adjournment: Motion to adjourn made by Trustee Vogel and seconded by Trustee Moon. All in Favor. Motion Carried.

Meeting Adjourned: 7:10 p.m.

Mayor Terry Tinsley

Susan S Frederiksen

Trustee Susan Frederiksen